



12404 MacCorkle Ave  
Chesapeake, WV 25315  
[townhall@chesapeakewv.gov](mailto:townhall@chesapeakewv.gov)  
<https://chesapeake.wv.gov>  
Phone: 304-949-1496

**AGENDA: September 25, 2023 -  
Rescheduled  
Monthly: Town Hall Meeting**

Monthly Meeting Agenda – Reschedule from September 18, 2023, at 7:00 PM to September 25, 2023, at 6:00 PM EST

**Location:** Dr. Lisa E Curry Annex

**1. Call to Order (5 minutes)**

- Mayor Hill calls the meeting to order.
  - Melissa Hill, Mayor
  - David Lloyd, Council-at-Large
  - Dona Lacy, Council – Ward 1
  - Paul Liptok, Council – Ward 1
  - Robin Taylor, Recorder
  - Nathan King, Council – Ward 2
  - Ashley Setterstrom, Council – Ward 2
  - Shawn Carroll, Council – Ward 3
  - Katie Miller, Council – Ward 3

**2. Approval of Previous Meeting Minutes (5 minutes)**

- August Meeting Minutes

**3. Public Comments (10 minutes)**

- Open floor for residents to address the council on matters not listed on the agenda.
- Each speaker is allotted a maximum of 3 minutes.

**4. Mayor's Report (5 minutes)**

- Update on recent community events, initiatives, and progress.
- Highlight key achievements and upcoming projects.

**5. Departmental Updates (5 minutes)**

- **Sanitary Board:** Appointments and Confirmations
- **Town of Chesapeake Committees:** Appointments and Confirmations
  - Legal Committee
  - Citizens Engagement Committee
  - Wellness, Culture, Recreation, & Social Services Committee
  - Walkability, Street & Transportation Committee

**6. Special Presentation (10 minutes)**

- N/A

**7. Old Business (N/A)**

- Discussion and potential action on old matters, proposals, or projects.
- Consideration of motions related to community development, policy changes, and future planning.

- **Discussion & Resolution**

- Regional Intergovernmental Council (RIC) – PFA Grant

- 1. A Resolution of the Town Council stating that the invoices have been reviewed and directing that payment be made.

- A letter to the IJDC requesting that funds be transferred to the Town.
      - Copies of the invoices
      - And a breakdown of the project expenses to date. There are separate spreadsheets for expenses that were budgeted to be paid by the Town, by the IJDC Grant, and the Total Project Costs.

- 2. Two motions will be needed by the council.

- Approving the Resolution
      - Authorizing the Mayor to sign the letter requesting funds from the IJDC.

- FY 2021 – 2023 Audits – requesting WV State Auditor’s Office to conduct the audit
  - RFP Ending 9/15/2023 Response to 10 CPA Firms on the WV State Auditor’s list resulted in No Bids
- Legal Review List – Approved July 2023
- Police Department List – Approved July 2023

**8. New Business (10 minutes) – See Motion Log**

- Change Monthly Meetings to Fourth Monday of each month from current Third Monday of each month at 6:00 PM

**1. Chapter Three – Legislative – 111.01 Meetings**

- Council shall meet in regular public session at the Council Chamber in the City Hall at **7:00 PM on the first Monday** in each month, or at any other time which may be fixed by a proper ordinance of Council. Special Meetings may be called by the mayor, or if he is absent from the City, by the Recorder or by a petition signed by not less than three members of the Council or by any method prescribed by any ordinance hereinafter adopted.

**2. Discussion Why?**

- Many voiced concerns about 7 PM meetings being too late
- Special Counsel Available on this day
- Provides ample time for Financial Reconciliation and Report Authorization

**3. 1<sup>st</sup> Read – Today, September 25, 2023**

- Council shall meet in regular public session at the Council Chamber in the City Hall at **6:00 PM on the fourth Monday in each month**, or at any other time which may be fixed by a proper ordinance of Council. Special Meetings may be called by the mayor, or if he is absent from the City, by the Recorder or by a petition signed by not less than three members of the Council or by any method prescribed by any ordinance hereinafter adopted.

- Refuge Services – Residential Dump Truck Rental & Dumping – 100% Discount of \$75 (Week) or \$100 (Weekend) Rental Fee – Council & Employees – Pay tonnage only to Waste Management at \$40 per ton

1. Town of Chesapeake Citizens pay - \$75 during the week and \$100 for weekend dump truck drop off + tonnage at \$40 per ton. The driver takes the key, then returns the next morning or on Monday after the weekend. Drives truck to Waste Management in Kanawha City, weighs, and dumps.
2. Resulting in an invoice based on:
  - Rate = \$40 per ton
3. Previous Administration – Dump Truck Rental is free to Council and Employees – One Ton at Waste Management – Council & Employee pays for tonnage over the one ton.
  - If free, cost of Labor (\$17.00 per hour for 2 hours), Insurance, Fuel, and Maintenance must be considered

**4. Discussion Why?**

- Open Discussion – Ashley Setterstrom, Council – Ward 2
- Next Steps – Second Read & Public Hearing

- Kanawha County Public Safety Grant – Law Enforcement application
  - Letter of Authorization or Resolution
- KVRTA – Kanawha County Intergovernmental Fuel Task Force – Update to Fuel Program Agreement – Fall 2023 Acknowledgement and Acceptance
  - Notice of Update to Fuel Program Agreements

**9. Financial Report (5 minutes)**

- Presentation of the monthly financial report, including budget updates and revenue projections.
  - Review, Discussion, & Resolution – Approve FY 2024 – July & August Financial Statements

**10. Committee Reports (5 Minutes)**

- Reports from various municipal committees, such as economic development, sustainability, education, and public safety.
  - **Wellness, Culture, Recreation, & Social Services Committee**
    - Special Project - 2023 Flood Relief & Recovery

**11. Announcements and Upcoming Events (5 minutes)**

- Briefing on upcoming community events, workshops, and public engagement opportunities.
- Encourage participation and support from attendees.

**12. Adjournment**

- Mayor concludes the meeting and announces the date and time of the next monthly meeting.

**Next Monthly Meeting Date:** October 23, 2023

**Next Monthly Meeting Time:** 6:00 PM

**Location:** Dr. Lisa E Curry Annex

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