

TOWN OF



TOWN OF CHESAPEAKE

COUNCIL MEETING RECORDER NOTES

LOCATION: Lisa Curry Municipal Annex

CALL TO ORDER: Paul Bradshaw DATE: _ MAY 15th, 2023_ TIME: _ 7:00 pm_

INVOCATION: _Joseph Booker_ FLAG SALUTE: _Paul Liptok_

ROLL CALL of Officers: Mayor: Paul Bradshaw: Present

Recorder: Vacant: Councilman at Large: J. David Lloyd: Present

Ward 1: Dona Lacy: Present Paul Liptok: Present

Ward 2: Ashley Setterstrom: Present Vacant:

Ward 3: Mildred Grooms: Present Joseph Booker: Present

Previous Council Meeting Minutes: *Motion made by _Mildred Grooms_ to Accept the town council meeting minutes recorded from April 17th, 2023. Seconded by _Joseph Booker_. No Questions or Concerns. A voice vote Affirmed the motion.*

Agenda Issues:

1. Resolution to pay Chapman Technical Group Invoices and for the mayor to sign the resolution relating to the reimbursement concerning the WV IJDC District 2 PFS Grant (2022S-2101)
2. Financial Reports
3. Roofing – City Repair
4. Basketball Court repair, removal and installation of new equipment.
5. City Ordinance 105.20 (3rd Reading)
6. City Ordinance 105 (Elections – compliance)
7. Sewage adjustment – One time “Pool” adjustment per Gallons used to fill up.
8. Community Newsletter – Resume the quarterly newsletter being mailed to the town’s citizens.
9. Upper Kanawha Valley Gateway Plan – 2023 Mini-grant. (\$7272 – Town Beautification, public space enhancements or UKV Gateway Plan projects)

Bruce Mullins from the Infrastructure and Jobs Development Council (IJDC) rose to speak on the

invoices submitted by the Chapman Technical Group that was presented to council and the IJDC.

Roofing Bids:

Motion made by Dona Lacy to Accept the BID from D&C Roofing LLC , in the amount of \$ 2,884.00 . Seconded by J. David Lloyd . *Questions or concerns? Question on if the town had used this company before. Yes. A Voice vote was made that affirmed the motion.*

Basketball Court – Porter Cotton Park upgrade:

Motion made by _Mildred Grooms_ to Accept the BID from GIANNINI Construction to repair / replace the basketball court at the Porter Cotton Park with asphalt (\$14,500) / concrete (\$24,100). Includes the removal and replacement of the basketball poles and backboards. *Seconded by _No reply by council_.*
MOTION TABLED: Further review needed. *Discussion centered around a different type of covering for the basketball court to alleviate possible injuries. Other things needing to be corrected.*

Ordinance 105.20 Third Reading:

Motion made by _J. David Lloyd_ to Accept the 3rd reading of Ordinance 105.20. That adjusts the town election cycle to coincide with the Federal/State election cycle. *Seconded by _Paul Liptok_. Questions or concerns? None heard.*

A Voice vote was made that affirmed the Motion.

Ordinance 105 – Election Polling location

Motion made by _Paul Bradshaw_ to accept the change of voting precincts to one location at the Lisa Curry Memorial Annex for the current and future town elections. *Seconded by _Mildred Grooms_. Questions or concerns? The LCM Annex has been upgraded to comply with the American Disabilities Act (ADA) and gives easy access for all citizens.*

A Voice vote was made that affirmed the acceptance of the motion.

Sewage adjustment for Initial Pool fill-up

Motion made by _Dona Lacy_ to accept a one-time submission yearly by a citizen to fill up their pool. A written statement from the customer requesting the number of gallons used, to be excluded from their Town of Chesapeake sewage bill. *Seconded by _J. David Lloyd_. Questions or concerns? The minimum sewage charge will be issued from the PSD. This pool adjustment does not alleviate the customer from their basic payment responsibility.*

A Voice vote was made that affirmed the motion.

Community Newsletter - Quarterly

Motion made by _Joseph Booker_ to allow the mayor (with informational input from council) to resume communication with the community via a Quarterly newsletter. *Seconded by _Paul Liptok_.*

Questions or concerns? Formerly included in the sewer bills. Mayor Jack did not continue the tradition once he came back into office in March 2022. Town website (Chesapeake.WV.Gov) is available for review, possible Email distribution list sign up and direct mail with sign ups or a mass mailing to the whole community. A Voice vote was made that affirmed the motion.

Upper Kanawha Valley Gateway Plan – 2023 Mini-grant

Motion made by Paul Bradshaw to allow the mayor to pursue the 2023 Mini-grant from the KC Commission in the amount of up to \$7,272.00. *Seconded by J. David Lloyd. Questions or concerns? Grant can only be used for Town Beautification, public space enhancements or UKV Gateway Plan projects). Must present an opportunity for a press conference and the KC Commission to be present at same. A Voice vote was made that affirmed the acceptance of the motion.*

INVOICE APPROVAL:

Chapman Technical Group LTD Invoice #20333 (\$1,250), 20332 (\$8,000) and 20281 (\$4,000).

Motion made by Mayor Paul Bradshaw and seconded by: Mildred Grooms to approve the town to pay Invoice #20333 in the amount of \$1,250, Invoice # 20332 in the amount of \$8,000 and Invoice #20281 in the amount of \$4,000 for a Grand total of \$13,250 in connection with the Sanitary Sewer Evaluation Surveys Project and constitutes a Cost of services of the project. Questions or concerns? None heard. A Voice vote was made that affirmed the motion.

APPROVAL TO SIGN:

Motion made by Mayor Paul Bradshaw and seconded by: J. David Lloyd to approve the mayor to sign the request to the WV Infrastructure and Jobs Development Council (IJDC) for \$6,625 drawdown from the funds made available through the 2022S-2101 SSES PFA Project. Questions or concerns? None Heard. A Voice vote was made that affirmed the motion.

SAFETY: Immediate motion requested by councilman J. David Lloyd to allow the Chesapeake Police Department to purchase CAD and reporting software for the town's police department. Computer-Aided Dispatching (CAD) is the primary way public safety communication centers manage information. *Seconded by Mildred Grooms. Questions or concerns? None Heard. A voice vote affirmed the acceptance of the motion.*

CONCERNS OF COUNCIL:

Trash Can placement

11727 Kanawha Ave – High Grass. Needs property owner notified of ordinance code violation.

Video shown of water on 136th St. (Sump pump? Need to look to allow runoff, so water doesn't pool)

Office Hours: 7:30 to 4:00 pm, Sanitation Hours: 7:00 to 3:00

CONCERNS OF CITIZENS: Paul Lavender concerned about Coal Trucks and weight limits. Paul Liptok answered concerns and gave information on coal tippie weight reporting.

Mayor's Wrap up remarks:

Election: Absentee Ballots are available in the town hall. See the Town Clerks during normal workhours or call 304-949-1496 Option #2 for more information in obtaining the ballots.

Early Voting will be held in the Mayor's Office beginning Friday, May 26th and running through Friday June 9th.

Closed on Monday, May 29th. (Memorial Day). This will fill the required 10 day early voting requirement.

ADJOURNMENT:

Motion made by _Joseph Booker_ to Adjourn, Seconded by _Dona Lacy_. A Voice vote was made that affirmed the motion. Meeting Adjourned at _8:17_pm.

Mayor: Paul Bradshaw