

TOWN OF



**TOWN OF CHESAPEAKE
COUNCIL MEETING MINUTES
AUGUST 21, 2023 at 7:00 PM
DR. LISA E CURRY ANNEX**

CALL TO ORDER: Melissa J. Hill, Mayor

INVOCATION: Pastor Steven Anderson, Eastwind Church

ROLL CALL of OFFICERS:

Mayor: Melissa J. Hill – Present

Recorder: Robin Taylor – Present

Council-at-Large: David Lloyd – Present

Council Ward 1: Dona Lacy – Present

Council Ward 1: Paul Liptok – Present

Council Ward 2: Ashley Setterstrom – Present

Council Ward 2: Nathan King – Present

Council Ward 3: Shawn Carroll – Absent

Council Ward 3: Katy Miller – Present

• **Approval of Previous Meeting Minutes:**

○ June & July Meeting Minutes

- Meeting minutes for June was presented again at this meeting to include an amendment requested by Ashley Setterstrom.
- No questions received from council members nor citizens.
- Motion was made by Ashley Setterstrom and seconded by Nathan King to accept the meeting minutes from June and July 2023 Council Meetings.

**12404 MACCORKLE AVE
CHESAPEAKE WV 25315
304-949-1492**

- Voice vote affirmed the motion.
- **Public Comment:**
 - 119th St. street lights are out. It was recommended that the resident call Chesapeake Town Hall so that that information could be replayed to AEP.
- **Mayor's Report:**
 - Mayor Hill updated the council and citizens of her activities during the month:
 - Met with Regional Intergovernmental Council (RIC) to discuss sewer and storm water system.
 - Met with a number of citizens.
 - Evaluating the cost of services along with defining the services offered.
 - Began having regular all hands on deck meetings with staff and talking about employee driven changes.
 - Talked about needing removal of grass/ground cover along Kanawha Avenue so that the employees would not have to spend so much time on lawn care in that area.
- **Police Chief's Report:**
 - Chief Brown reported on his activities for the month:
 - Creating an initial assessment – plans to be able to report on what they have and what they are planning within the department.
 - Working on a strategic plan, will be completed by next council meeting.
 - Announcement of hiring and asked for recommendations from attendees.
 - Citizen questions:
 - Do we have officers?
 - Currently have 2 part-time officers
 - Is the town without police coverage?
 - Kanawha County Sheriff's Department is always able to respond. Chief Brown will provide a report at next council meeting.
 - Can organizations request police presence at outdoor events?
 - Yes.
- **Special Presentations:**
 - Laura Cox (Planning and Design)
 - Ms. Cox explained the services that her organization provides including serving underserved communities and assisting them with many grant opportunities.
 - Informed our council and citizens that in order to be eligible to received federal money, it would be required for us to have a comprehensive plan in place.
 - Greg Belcher (Chapman Technical)
 - Mr. Belcher explained his history with the Town of Chesapeake going back to 2021.
 - Chapman Technical has not received the smoke testing results from the recent testing.
 - We are not in compliance with our MS4 permit. Chapman Technical will work with us on a plan to get us in compliance.
 - Donald "Joe" Beach

- Located infiltration on 118th Street – serious amount of water. Don't know if it's water company or natural spring. WVAWC is coming to check.
 - Found the outfall from Station 2. Going to get that back in working order.
 - Mayor Hill made the decision to close the playground because of the broken pump station/ #2 storm drain.
 - Joe suggests to relocate the park.
 - He is sending samples taken from the park for testing and will have results at the next meeting.
 - Chapman Technical is also helping test residences in town.
 - Citizen questions:
 - Where is park located?
 - 116th Street and Kanawha Avenue
 - Could we find a new area for the park?
 - Maybe use the grant writers?
- **New Business:**
 - Paul Liptok:
 - Overgrown residences
 - City use to send city workers to cut grass but no landlords were ever billed for this service.
 - Now that smoke testing is over, this service can resume once we work on policies and procedures.
 - Katy Miller:
 - Council pay increases
 - Paul Ellis will be working on this as part of the other list addressed during the August 18 Special Meeting.
 - Ashley Setterstrom:
 - When are we going to discuss Sanitation Board appointments?
 - A form has been placed on the website for nominations/applications.
 - Deadline for submission is August 31, 2023
 - Still a question about who appoints Sanitary Board.
 - Are we going to change the council meeting times?
 - To be determined.
 - Mayor Hill:
 - Explained to all in attendance that the Town Council has a right to go into Executive Session.
- **Adjournment:**
 - Motion was made by David Lloyd and seconded by Katy Miller to adjourn the meeting. Voice vote affirmed motion.

Next Monthly Meeting Date: September 28, 2023

Next Monthly Meeting Time: 6:00 pm

Location: Dr. Lisa E Curry Annex

