

# TOWN OF



## TOWN OF CHESAPEAKE

### COUNCIL MEETING MINUTES - MARCH

*LOCATION: Lisa Curry Memorial Annex*

*CALL TO ORDER: Paul Bradshaw*

*DATE: Monday, March 20<sup>th</sup>, 2023 TIME: 7:00*

*INVOCATION: Joseph Booker FLAG SALUTE: Mildred Grooms*

*ROLL CALL of Officers: Mayor: Paul Bradshaw: Present*

*Recorder: Vacant Councilman at Large: Vacant*

*Ward 1: Dona Lacy: Present Vacant*

*Ward 2: Ashley Setterstrom: Present J. David Lloyd: Present*

*Ward 3: Mildred Grooms: Present Joseph Booker: Present*

*Previous Council Meeting Minutes: Motion made by J. David Lloyd to Accept the February 21<sup>st</sup>, 2023, council meeting minutes and the March 6<sup>th</sup>, 2023, Special Town council meeting. Seconded by Joseph Booker. There were no questions or concerns and a voice vote was made that confirmed the acceptance of the previous council meeting minutes.*

#### **MAYOR CORRESPONDANCE: (See Meeting Agenda)**

1. Financial Reports – Read aloud to the Council and Citizens of the town.
2. Appointment of J. David Lloyd to the position of Councilman at Large.
3. City Ordinance 1.5 (Elections)
4. Street Manager Appointment of Rocky Hale with proposed pay raise to \$17.00 per hour
5. Office Computer – Replace outdated computer in the Administrative Office that handles checks, payroll, and Quick Books. Estimated cost \$1350.00.
6. Review of the Municipal Building Fee (Reduction from \$200 to \$125 per resident, \$150 – Non-residents)
7. Review of the Truck Rental Fee (Reduction from \$100 daily to \$75 weekdays and \$150 weekends to \$100)
8. *City Budget Review*

- 1.) Mayor nominated J. David Lloyd to the position of Councilman-At-Large to replace the vacancy created when Harry Goins Sr. resigned.

Mildred Grooms made a motion to appoint J. David Lloyd to the vacated Councilman-At-Large seat. Dona Lacy seconded the motion. There were no questions or concerns voiced and a voice vote confirmed the acceptance of the motion.

- J. David Lloyd will serve out the current term of the Councilman-At-Large position until June 30<sup>th</sup>, 2023.

- 2.) First reading of Ordinance 105 (Elections) Paragraph 105.20 was read into the record.

Following the reading, the mayor made a request to amend the ordinance proposal. The mayor requested that council consider the dates proposed from an 18-month proposed election to a 42-month proposed election for the elected officials of the Town of Chesapeake. A motion to change the dates sited on the first reading of Ordinance 105, paragraph 105.20 to read as follows "The mayor, recorder, members of council, and municipal judge elected on June 13, 2023, shall serve a term beginning on the first day of July following the election and ending in January 2027 when the term of their successors begins. Their successors shall be elected on the Tuesday after the first Monday in November 2026 in conjunction with the state and county election administered by the Clerk of the County Commission of Kanawha County, West Virginia, and shall begin their term on the first Monday of January 2027, unless said Monday is a state holiday, in which case their term shall begin on the first Tuesday of January 2027" was made by Joseph Booker and seconded by Mildred Grooms. There were no questions or concerns on the amendment and a voice vote confirmed the acceptance of the motion.

The second reading of the ordinance change will reflect the changes approved by council.

- 3.) A motion was made by J. David Lloyd and seconded by Ashley Setterstrom to increase the pay for the street commissioner to a \$17.00 hourly wage. There were no questions or concerns, and a voice vote confirmed the acceptance of the motion.

The street commissioners raise will coincide with the beginning of the current pay period.

- 4.) A motion was made by Dona Lacy and seconded by Mildred Grooms to purchase a new administrative computer (up to \$1350.00). A review of the subject by the mayor addressed that the current computer was previously purchased used and needs upgrading (As relayed from the IT contractor). The upgrade will allow for new security software to protect our files and citizen's information along with the ability to upgrade current programs to newer versions that will be supported by the new computer's capabilities. No other questions or concerns were voiced, and a Voice vote confirmed the motion.

IT will purchase the new computer on the cities behalf and install.

- 5.) A motion was made by Dona Lacy and seconded by J. David Lloyd to decrease the Municipal Building fee from \$200 to \$125 dollars per resident and \$150.00 dollars for non-residents. The mayor expressed a desire to see that the citizens could afford to use the facility and that it was affordable for the gathering of special events, friends, and family.

- 6.) A motion was made by Ashley Setterstrom and seconded by Joseph Booker to decrease the Truck Rental fee from \$100.00 dollars daily to \$75.00 dollars and from \$150.00 dollars on weekends to \$100.00. Questions and concerns were raised concerning tonnage charges. (Note addressing the Waste Management tonnage fee: The current fee is \$40.00 per ton at the landfill. As per the currently written language on the Truck rental agreement that the 1<sup>st</sup> ton at the landfill is included in the truck rental fee. Any subsequent tonnage will be paid to the town of Chesapeake by the renter.) There were no other questions or concerns on the subject and a voice vote confirmed the motion.
- 7.) A rough draft of the town's budget was put forth to council (previously handed out to council a week prior to the council meeting) for review and discussion. Citizens were invited to provide input and concerns on the proposed budget.

The mayor tabled the finalization of the town's budget and called for a special council meeting to allow council a chance to review their constituents concerns and to make final recommendations. The Special Council meeting is scheduled for March 23<sup>rd</sup>, 2023, at 6:00 pm.

#### **CONCERNS OF COUNCIL AND CITIZENS:**

Mayor's Note: Kanawha Valley Clean-up in Chelyan is scheduled for April 15<sup>th</sup>, 2023.

#### **CONCERNS OF COUNCIL:**

A go-around of council produced no current or ongoing concerns that needed attention.

#### **CONCERNS OF CITIZENS:**

Dump Truck rental – Citizens agreed that this was the right way to go.

Trash Cans – Has council decided to move forward with Mr. Lavenders request on purchasing and placement of trash cans throughout town.

Sewer Rates – Citizens still concerned with the cost of the sewer charges.

Concern on getting rid of dog feces by placing it in a garbage bag and sitting it out for garbage collection.

Large amounts of animal feces should not be gathered and placed for pickup by city workers. Small amounts included with the regular trash is acceptable.

Note: The Sewer system can handle Dog feces flushed down the toilet but is not designed to handle cat feces that has cat litter attached. Cat Litter will clog the sewer system with clay and not allow water to pass.

A proposal for citizens, churches, and businesses to sign up for the Adopt a Highway program through Chesapeake.

#### **Mayor's wrap up:**

Election Filings will run from March 15<sup>th</sup>, 2023, through April 13<sup>th</sup>, 2023.

The Ballot Drawing is scheduled for April 20<sup>th</sup>.

The Chesapeake Elementary School's archery team is looking for donations to register the student-athletes in their archery events at upcoming national events.

Paul Liptok will be nominated to fill the vacant Ward I council position at the April council meeting. Citizens and Council members should discuss with Mr. Liptok any issues pertaining to ward I.

Next Council meeting will be held on Monday, April 17<sup>th</sup>, 2023, at 7:00 pm.

Special Council meeting will be held on Tuesday, April 18<sup>th</sup>, 2023, to approve Budget as per state code.

**Ashley Setterstrom made a motion to adjourn, and it was seconded by Dona Lacy. No question or concerns were voiced, and a voice vote confirmed the motion at 8:33 pm.**

**Mayor: Paul Bradshaw**