TOWN OF
Chesapeake WV
INC. 1938

12404 MacCorkle Ave
Chesapeake, WV 25315
townhall@chesapeakewv.gov
https://chesapeake.wv.gov
Phone: 304-949-1496

WV Ethics Materials & Training Acknowledgement FY2024

Mandatory Annual Training
Town of Chesapeake & Sanitary Board

Date: _____

Town of Chesapeake Council Member

[Member's Name] _____

[Member's Address] _____

[City, State, Zip Code] _____

Dear Council Member [Member's Last Name] _____,

I acknowledge that I have successfully attended or made aware of the Council & Sanitary Board approved Mandatory Ethics Training for the Town of Chesapeake and received the necessary training materials. In my capacity as a member of the Town of Chesapeake Council. This training is essential for ensuring that all council members have a clear understanding of ethical standards and responsibilities in accordance with the State Code.

My commitment to completing this training and adhering to the ethical guidelines set forth by the State Code is commendable and vital to maintaining the public's trust in our local government. It is imperative that all council members are well-informed about their obligations and responsibilities, and I appreciate your dedication to this important aspect of your role.

By signing below, you confirm that you have received the Ethics Training and Materials and understand your duty to act in accordance with the State Code in all matters related to your position as a Town of Chesapeake Council Member.

Council Member's Signature: _____ Date: _____

Please do not hesitate to reach out if you have any questions or require further clarification regarding your ethical obligations or any other matter related to your role on the council. We are here to support you in fulfilling your duties and responsibilities effectively and ethically.

Thank you for your commitment to serving our community with integrity and dedication.

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AGENDA: Thursday, January 11, 2024
Special Session: Joint Session – Town Council & Sanitary Board
Location: Dr. Lisa E. Curry Memorial Building
Time: 6:00 PM

Agenda:

1. **Call to Order** 6:03 pm
2. **Invocation & Pledge**
3. **Approval of Agenda**
   - **Rules of Engagement – Robert's Rules of Order – focus discussions and requests on the matters at hand, City or Sewer Services, discussions, motions, resolutions, roles, vision, engagement, and parliamentary procedures. NO delving into personal questions.**
4. **Appointments & Contracts – Discussions, Resolutions. Acknowledgements**
   - Acknowledgement – when Monthly Meeting falls on Holiday, the meeting is moved to the next day – Mayor nor Special Council had availability on December 26, 2023.
   - Acknowledgement – Resignation – Ashley Setterstrom – Ward 2
   - Acknowledgement – Ethics Training & Package – Town Council – Signature
   - Acknowledgement of the Law – FY2024 – Findings & Required Escalation
   - Discussion & Resolution – Policy - Town Council, Board, & Committee Members – Code of Conduct Training as part of Onboarding – tabled until regular meeting @ end of month
5. **Old Business**
   - **Current Budget – FY2024**
     - Town of Chesapeake
     - Sanitary Board City of Chesapeake
6. **New Business**
   - **Town Council Discussion – 3 Minutes – Citizen & Agenda Requests/Concerns (3 Minutes Each)**
     - Council-at-Large – David Lloyd
     - Ward 1 – Dona Lacy
     - Ward 1 – Paul Liptok
     - Ward 2 – Nathan King
     - Ward 2 – Ashley Setterstrom – Resigned Absent
     - Ward 3 – Shawn Carroll Absent
     - Ward 3 – Katie Miller Absent
     - Recorder – Robin Taylor
   - **Sanitary Board – 3 Minutes – Citizen & Agen Requests/Concerns**
     - Citizen Board Member – Robert Bowen
     - Citizen Board Member – Herbert Shearer
     - Board Secretary – Jolinda Perdue
7. **Public Comments**
   - **Citizen Discussion – 3 Minutes – Questions, Agenda Requests, & Concerns**
8. **Financial Report**
9. **Committee Schedule**
   - Open Meetings – Town Hall – Court & Conference Room
     - Citizens Engagement Committee – TBD
     - Wellness, Culture, Recreation, & Social Services Committee – TBD
     - 5th Thursday – Open as needed or No Meetings
   - Closed – Working Meeting – Reporting at Monthly Meeting
     - Audit Committee – Thursday – 1st & 2nd Thursday at 5:30 PM
     - Mayor, Recorder, & Legal – 3rd Thursday – 5:30 PM
10. **Ask the Mayor & Chairwoman**
    - **Ask the Mayor one question – One minute per person – Citizen, Council, Board, & Stakeholders**
      - Mission & Vision
      - Current Fiscal State
      - Municipal & Sewer Services
      - Customer Service
      - Issues & Concerns
11. **Special Presentation**
    - Proposed Town of Chesapeake FY2024 – Organizational Chart – Focus on Municipal & Sewer Services with a focus on Regulatory Compliance
      - Discussion & Ordinance 1st Read (Requires two Reads)
12. **Adjournment**

Paul Liptok says WV check book

Chief attested to not being able to account for a lot of the equipment, was not ready to make hires.

Q - chief is one guy.. Everything you broke to an officer has to be functioning.

Next Monthly Meeting Date: Monday, January 22, 2024
Next Monthly Meeting Time: 6:00 PM
Location: Dr. Lisa E. Curry Memorial Building
Posted By: _____
Date & Time Posted: 1/7/2024 9:21PM