TOWN OF CHESAPEAKE
TOWN HALL MEETING MINUTES
MARCH 21, 2024 at 6:00 PM
DR. LISA E CURRY ANNEX

CALL TO ORDER: Melissa J. Hill, Mayor at 6:06 pm

INVOCATION and PLEDGE OF ALLEGIANCE

ROLL CALL of OFFICERS:

Mayor: Melissa J. Hill – Present
Recorder: Robin Taylor – Present
Council-at-Large: David Lloyd – Present
Council Ward 1: Dona Lacy – Present
Council Ward 1: Ronald Petty - Present
Council Ward 2: Wes Dillard – Absent
Council Ward 2: Nathan King – Present
Council Ward 3: Craig Smith - Absent
Council Ward 3: Katie Miller – Present

- **Explanation of the Hearing:**
  - Mayor Hill explained that we are having this meeting to review the fiscal state of the Town of Chesapeake.
  - Mayor Hill explained spoke to the citizens regarding the levy. Sent by the Kanawha County Assessor's Office and is comprised of personal property taxes.
- **Presentation of Fiscal Condition:**
  - Mayor Hill provided financial statements to the council members and citizens in attendance.
    - Profit & Loss statement from July 1, 2023 through December 31, 2023
    - Spreadsheet showing how much actual dollars the Town had at the end of the last four fiscal years compared to how much was reallocated into the following fiscal years' budgets.
  - Citizen question: Are these numbers exact?
    - These numbers only reflect the first six months of our administration, but they are true revenue vs. expense dollars, but does not include ARA funds.
  - Question from Steven Johnson: Is this the first time the council has seen the financials?
    - Multiple council members, including Dona Lacy, Robin Taylor, and Mayor Hill voiced no. Financials are reported out at all Town Council meetings each month.
- **Review of Levy – Budget Document:**
  - Reviewed the handout for Municipal Government Guidelines to Budget Process
  - Presented Certificate of Valuation which was hand delivered by the Kanawha County Assessor's Office
  - Mayor Hill explained how each departmental budget would create our official budget for FY25
  - Mayor Hill explained revision requests and that we will be creating one to present to council to correct revenues that were unaccounted for at the beginning of FY24, plus to correct line item expenditures because the current budget (FY24) did not include narratives for proper spending.
  - We will be writing grants for projects in FY25.

- Federal Appropriations: Senator Manchin's appropriations are open with a short window but require official letters of support for shovel ready projects. Senators Miller and Capito's appropriation portal has not opened, but when it does we will be ready.

- **Public Comments:**
  - Jon Adamson: Our storm water system needs help bad.
    - We have started writing an RFP to request bids for an inspection
    - MS4 Permit is currently being worked on
  - Paul Lavender: Are we still working on the sidewalk repairs?
    - Grant writers have that as a priority on their list.
  - Paul Lavender: Can we put a sign on the other end of town matching the one coming into Town from Marmet?
    - We need to figure out the property and allowances we have there.
  - Paul Lavender: Did we ever get clarification on the BB&T Credit Card charges that were discovered?
    - We are still waiting to hear from BB&T
    - We did a forensic investigation on all computers and now we have one large file where we can search past administrations information. This is being used to assist in understanding past financial processes.
  - Paul Lavender: Is the ATM still in operation?
    - Yes. Still need to have a conversation with the owner. It is currently using our Wi-Fi which is a security risk. The owner is also not paying B&O nor for the cost of the electric it is using.
  - Question was asked about the mess left at Chesmar Apartments after fire.
    - Gathering information on this will become a priority.
- **Closing Remarks:**
  - Lu Technologies has offered to train citizens to volunteer to administer their program which will open the Town up for resuming rentals at our facilities for parties.
  - Town Hall Calendar will be up next month
  - In October, the town will receive $524,000 from WV REAP for the demolition of additional dilapidated properties.
  - Brian Bowen, Town Administrator, will be completing his certification to be our Code Enforcement Officer within the next few weeks.
  - SOHO, an organization is interested in placing two licensed social workers to be boots on the ground in Chesapeake to assist with our needs.

- **Adjournment:**
  - Nathan King made a motion to adjourn the Town Hall Meeting, Ron Petty seconded the motion. Voice vote affirmed.

TOWN OF CHESAPEAKE
SPECIAL SESSION MEETING MINUTES
MARCH 21, 2024 at 7:00 PM
DR. LISA E CURRY ANNEX

CALL TO ORDER: Melissa J. Hill, Mayor at 7:27 pm

ROLL CALL of OFFICERS:

Mayor: Melissa J. Hill – Present	Recorder: Robin Taylor – Present
Council-at-Large: David Lloyd – Present	
Council Ward 1: Dona Lacy – Present	Council Ward 1: Ronald Petty - Present
Council Ward 2: Wes Dillard – Absent	Council Ward 2: Nathan King – Present
Council Ward 3: Craig Smith - Absent	Council Ward 3: Katie Miller – Present

- **Approval of Agenda:**
  - David Lloyd made a motion to approve the agenda, seconded by Dona Lacy. Voice vote affirmed.

- **Acknowledgement of Public Hearing:**
  - Motion was made by David Lloyd to acknowledge the public hearing, seconded by Katie Miller. Voice vote affirmed.

- **Discussion of Public Hearing:**
  - Council members were asked to voice what stuck out to them during the public hearing:
    - Surprised how much money was discovered and had not been accounted for.
    - Fleet management/Facilities management – spending money on these much needed repairs.
    - Dona Lacy would like to see town beautification – memorial flags with city logo, new Christmas decorations. It would also be nice if we had something that we could honor the citizens who pass away.
    - Katie Miller stated she would like to see a new community center and possibly a pool.
    - David Lloyd spoke about researching 3-D projectors and does not quite understand why we are paying so much for Lu Technologies.
      - Mayor Hill then discussed the complete package Lu Technologies in bringing to our Town and citizens; stated there is a demo online that anyone can access for additional information.
      - This program has multiple benefits for our citizens:
        - Lifelong learning
        - Emergency Management System
        - Exercise
        - Outdoor events
        - Public Safety
        - Handicap accessible
    - Brian Bowen talked about some findings that directly impact our finances.

- Meeting minutes were found that approved the purchase of generators that were to be used for the pump stations. These generators were purchased, however they are nowhere to be found. Where are they?

- **Questions/Discussion regarding Fiscal Condition and Budget**
  - Mayor Hill spoke about the formation of the Audit Committee at the beginning of our administration. This was done per State Code. This committee was comprised of Mayor Hill, Robin Taylor, Brian Bowen, and Jolinda Perdue.
    - Jolinda Perdue: The amount of paperwork and work is overwhelming. We started scanning everything. It's been a learning process.
    - The audit committee has now received proposals for the audits of the last three fiscal years. These will be scored on Saturday, March 23 and brought to council at the regular meeting March 25.
    - IRS 940 and 941 forms which were delinquent are almost paid up.
    - IRS debt has never been reported to the Auditor's Office.
  - Paul Lavender states that he appreciates everything council is doing.
  - Dona Lacy commends the street department on doing a great job.
  - Mayor Hill explained that we have now began using push-to-talk for our street department to assist with communications to each other during the work day. They will also use these devices to photo document things they find within the Town.
  - Beverly Wright asked if citizens/ organizations are allowed to use Waste Management as their trash service?
    - The Town has an ordinance in place that states that residents have to utilize our trash services. Commercial businesses and churches are exempt from this ordinance.
  - Question by citizen: Has anyone noticed the pile of trash behind the two Modulars in Ward 3?
    - We do not have an updated ordinance to handle the situation legally.
    - The Health Department was called. They do not do that type of work any longer and referred us the the Kanawha Planning Commission. The Kanawha County Planning Commission stated that this had to be handled by the Town.
  - House on 114th was acquired by the Town during the last administration but no money was budgeted for renovations nor demolition.
  - Can we purchase an electronic sign for the front of the Dr. Lisa E. Curry Annex?
    - We are currently pricing, but need specifications in order to obtain the correct quotes and make the purchase.
  - Are we getting more police officers?
    - Mayor Hill acknowledged that Robert Brown, former Chief of Police, resigned effective immediately.
    - We do still have Senior Office Pat McKinney
    - Now that we have hiring policies, we can correctly recruit and hire with the proper procedures. LEPS will help us in advertising for openings.
    - James Quesenberry is working on police departmental budget and will present at the upcoming regular meeting.
  - Paul Lavender asked if we are still sharing Officer McKinney with other local towns.
    - Yes, Pratt and Glasgow
  - Night Force will be useful to train new officers with the night life that we have present in our town.

- **Motion to Approve the Town of Chesapeake Levy and Budget:**
    - A motion was made to table the vote to approve the levy and budget until Monday, March 25, 2024. Motion was seconded by Nathan King. Voice vote affirmed.

- **Adjournment:**
    - Motion was made by Nathan King and seconded by Katie Miller to adjourn the meeting. Voice vote affirmed motion.

Next Monthly Meeting Date: April 22, 2024
Next Monthly Meeting Time: 6:00 pm
Location: Dr. Lisa E Curry Annex

Town Of Chesapeake
Profit & Loss
July through December 2023

	Jul - Dec 23
Ordinary Income/Expense	
Income	
REVENUES	
301 Property Taxes KC Sheriff	65,065.63
303 Gas & Oil Severance Tax	13,646.63
304 Excise Tax on Utilities	23,795.62
305 Business & Occupation Tax	57,556.75
306 Wine & Liquor Priv TAX WLP	124.93
320 Fines, Citation & Court fee	1,500.73
325 License	115.00
326 Building Permit Fees	314.72
327 Misc Permits	80.00
330 IRP Fees (Interst Reg Plan)	60,804.57
330 IRP Fees (Public Utilities	7,462.94
341 Municipal Service Fees	54,784.52
345 Rent Royal Concess, Annex	1,170.00
350 Refuse Collect Truck Renta	2,010.50
351 Police Protection Fees	14,158.85
352 Fire Protection Fees	13,011.80
373 Flood Relief Contribution	10,061.73
377 Greenbrier Table LOTTGRNBRI	180.63
390 Accident Reports	25.00
396 Table Game Lott LOTTBLGAME	5,152.26
397 Video Lottery (LVL)	2,845.85
400 Recyle	669.75
401 Trash Pickup	1,690.00
Interest Income	326.40
Total REVENUES	336,554.81
REVENUES COAL SERVERANCE	
310 Coal Severance Tax	1,537.12
Total REVENUES COAL SERVERANCE	1,537.12
Total Income	338,091.93
Gross Profit	338,091.93
Expense	
951SOCIAL SERVICES EXPENDITURES	
Christmas Meals	1,176.93
Thanksgiving Lunch	1,000.00
Total 951SOCIAL SERVICES EXPENDITURES	2,176.93
City Maintenance	1,542.72

Town Of Chesapeake
Profit & Loss
July through December 2023

		Jul - Dec 23
GENERAL GOVERNMENT EXPENDITURES		
409 Mayor's Office		
Mayor Stipend		4,500.00
Payroll Taxes Mayor		367.06
Total 409 Mayor's Office		4,867.06
410 City Council		
City Council Payroll Taxes		345.86
City Council Stipend		4,200.00
Total 410 City Council		4,545.86
411 Recorder's Office		
Payroll Taxes		194.85
Recorder Stipend		2,400.00
Total 411 Recorder's Office		2,594.85
440 City Hall		
Auto		74.84
Bank charges		917.68
Bldg Maint		3,742.00
Contract Services		
Consulting-HR	11,206.14	
Contract service Fire Extinguis	757.90	
Contract Service Messaging	214.12	
Contract Service Printing	1,486.45	
IT support	4,862.25	
Payroll Processing Fees	714.12	
Telephone	480.38	
Contract Services - Other	2,040.00	
Total Contract Services		21,761.36
Fuel		1,529.36
Insurance - Liability, D and O		38,520.25
Membership Fees		35.00
Mileage Reimbursement		27.92
Municipal Dues		271.06
Office Expenses		594.52
Office supplies		2,658.43
Payroll Checks		0.00
Payroll Expenses -City Staff		40,708.11
Payroll Taxes- City Staff		3,310.35
Pest Control		694.60
Postage		768.55
Printing Expenses		160.64
Professional Fees		48,947.50

Town Of Chesapeake
Profit & Loss
July through December 2023

	Jul - Dec 23
Publications	404.96
Quickbooks software	1,865.60
Utilities	
Comm Core	861.17
Electricity	
Annex Bldg	3,084.60
Town Hall	4,419.31
Total Electricity	7,503.91
Gas	
Gas Town Hall	955.41
Total Gas	955.41
Water	
Annex Bldg	294.54
Fire Hydrants	1,101.90
Town Hall	205.26
Total Water	1,601.70
Total Utilities	10,922.19
Total 440 City Hall	177,914.92
Interest Paid	543.03
Internet services	563.05
Late Fees	47.88
Legal & Professional Services	
CPA Services	6,150.00
Investigation Fees	3,000.00
Legal Fees	15,750.00
Total Legal & Professional Services	24,900.00
Workers Comp Premium	3,765.00
Total GENERAL GOVERNMENT EXPENDITURES	219,741.65
HEALTH & SANITATION	
800 Garbage Dept	
Auto Repairs & Maintenance	3,388.58
Contract Services (Billing PSD)	9,174.41
Payroll Expenses City Services	44,307.24
Payroll Taxes City Services	3,717.68

Town Of Chesapeake
Profit & Loss
July through December 2023

	Jul - Dec 23
Refuse Fees	
Bulk	1,137.25
Residential	12,530.00
Total Refuse Fees	13,667.25
Total 800 Garbage Dept	74,255.16
800 Landfill/Incinerator Dept	3,573.18
Total HEALTH & SANITATION	77,828.34
PUBLIC SAFETY EXPENSE	
700 POLICE DEPT	
702 Court fees	180.00
Auto Oil & Gas	680.52
Judge Payroll Tax	48.75
Judge Salary	700.00
Police Auto	2,496.91
Police IT Computer	697.03
Police Office supplies	154.76
Police Payroll Tax	3,133.02
Police salaries	36,223.00
Police Uniforms	661.84
Telephone	1,024.17
Total 700 POLICE DEPT	46,000.00
706 FIRE DEPARTMENT	
Capital Outley	17,769.10
Fire Chief Pay	450.00
Fire Chief Payroll Taxes	36.69
Total 706 FIRE DEPARTMENT	18,255.79
Total PUBLIC SAFETY EXPENSE	64,255.79
STREET & TRANSPORTATION	
751 Street Lights	14,684.22
752 School Flashers	114.60
Total STREET & TRANSPORTATION	14,798.82
Total Expense	380,344.25
Net Ordinary Income	-42,252.32
Net Income	**-42,252.32**

$41,694.68

Town Of Chesapeake
Summary Balance Sheet
As of December 31, 2023

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	437,390.08
Accounts Receivable	34,735.73
Total Current Assets	472,125.81
TOTAL ASSETS	**472,125.81**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	23,007.33
Other Current Liabilities	19,245.23
Total Current Liabilities	42,252.56
Total Liabilities	42,252.56
Equity	429,873.25
TOTAL LIABILITIES & EQUITY	**472,125.81**

Town of Chesapeake
12404 MacCorkle Ave
Chesapeake, WV 25315
townhall@chesapeakewv.gov
https://chesapeake.wv.gov
Phone: 304-949-1496

Transparency
Respect
Winning

Public Hearing Agenda
Date: Thursday, March 21, 2024
Time: 6:00 PM
Location: Dr. Lisa E. Curry Memorial Building Annex

1. **Call to Order / Roll Call / Invocation / Pledge**
   - The Public Hearing will be called to order at 6:00 PM by the Chairperson.
2. **Welcome and Introduction**
   - Introduction of the purpose of the Public Hearing and acknowledgment of attendees.
3. **Explanation of the Hearing**
   - Overview of the statutory requirement outlined in W. Va. Code § 11-8-9 for assessing the fiscal condition of the municipality and formulating the Levy Estimate – Budget Document.
4. **Presentation of Fiscal Condition**
   - Presentation by the Mayor, Recorder, and other designated officials regarding the current fiscal condition of the municipality.
5. **Review of Levy Estimate – Budget Document**
   - Overview of the proposed Levy Estimate – Budget Document for the upcoming fiscal year.
6. **Public Comments**
   - Opportunity for citizens, including Eastern Kanawha County Seniors and residents of neighboring towns, to provide feedback, comments, or concerns regarding the proposed budget.
   - Each speaker will be given a limited time to speak to ensure all attendees have the opportunity to participate.
7. **Closing Remarks**
   - Final remarks from the Chairperson regarding the Public Hearing process and the importance of citizen participation in local governance.
8. **Adjournment**
   - The Public Hearing will be adjourned at the discretion of the Chairperson.

Posted

12404 MacCorkle Ave
Chesapeake, WV 25315
Phone: 304-949-1496
Mail: townhall@chesapeakewv.gov
Website: https://chesapeake.wv.gov

Transparency
Respect
Winning

Meeting Minutes - Public Hearing – Levy & Budget – Town of Chesapeake (WV)

CALL TO ORDER: Melissa J. Hill, Mayor at 6:06 pm

INVOCATION and PLEDGE OF ALLEGIANCE

ROLL CALL of OFFICERS:

Mayor: Melissa J. Hill – Present
Council-at-Large: David Lloyd – Present
Council Ward 1: Dona Lacy – Present
Council Ward 2: Wes Dillard – Absent
Council Ward 3: Craig Smith - Absent

Recorder: Robin Taylor – Present

Council Ward 1: Ronald Petty - Present
Council Ward 2: Nathan King – Present
Council Ward 3: Katie Miller – Present

- **Explanation of the Hearing:**
  - Mayor Hill explained that we are having this meeting to review the fiscal state of the Town of Chesapeake.
  - Mayor Hill explained spoke to the citizens regarding the levy. Sent by the Kanawha County Assessor's Office and is comprised of personal property taxes.
- **Presentation of Fiscal Condition:**
  - Mayor Hill provided financial statements to the council members and citizens in attendance.
    - Profit & Loss statement from July 1, 2023 through December 31, 2023
    - Spreadsheet showing how much actual dollars the Town had at the end of the last four fiscal years compared to how much was reallocated into the following fiscal years' budgets.
  - Citizen question: Are these numbers exact?
    - These numbers only reflect the first six months of our administration, but they are true revenue vs. expense dollars, but does not include ARA funds.
  - Question from Steven Johnson: Is this the first time the council has seen the financials?
    - Multiple council members, including Dona Lacy, Robin Taylor, and Mayor Hill voiced no. Financials are reported out at all Town Council meetings each month.
- **Review of Levy – Budget Document:**
  - Reviewed the handout for Municipal Government Guidelines to Budget Process
  - Presented Certificate of Valuation which was hand delivered by the Kanawha County Assessor's Office
  - Mayor Hill explained how each departmental budget would create our official budget for FY25
  - Mayor Hill explained revision requests and that we will be creating one to present to council to correct revenues that were unaccounted for at the beginning of FY24, plus to correct line item expenditures because the current budget (FY24) did not include narratives for proper spending.

TOWN OF CHESAPEAKE EST. 1946 WEST VIRGINIA

12404 MacCorkle Ave
Chesapeake, WV 25315
Phone: 304-949-1496
Mail: townhall@chesapeakewv.gov
Website: https://chesapeake.wv.gov

- We will be writing grants for projects in FY25.
- Federal Appropriations: Senator Manchin's appropriations are open with a short window but require official letters of support for shovel ready projects. Senators Miller and Capito's appropriation portal has not opened, but when it does we will be ready.

- **Public Comments:**
  - Jon Adamson: Our storm water system needs help bad.
    - We have started writing an RFP to request bids for an inspection
    - MS4 Permit is currently being worked on
  - Paul Lavender: Are we still working on the sidewalk repairs?
    - Grant writers have that as a priority on their list.
  - Paul Lavender: Can we put a sign on the other end of town matching the one coming into Town from Marmet?
    - We need to figure out the property and allowances we have there.
  - Paul Lavender: Did we ever get clarification on the BB&T Credit Card charges that were discovered?
    - We are still waiting to hear from BB&T
    - We did a forensic investigation on all computers and now we have one large file where we can search past administrations information. This is being used to assist in understanding past financial processes.
  - Paul Lavender: Is the ATM still in operation?
    - Yes. Still need to have a conversation with the owner. It is currently using our Wi-Fi which is a security risk. The owner is also not paying B&O nor for the cost of the electric it is using.
- Question was asked about the mess left at Chesmar Apartments after fire.
  - Gathering information on this will become a priority.
- **Closing Remarks:**
  - Lu Technologies has offered to train citizens to volunteer to administer their program which will open the Town up for resuming rentals at our facilities for parties.
  - Town Hall Calendar will be up next month
  - In October, the town will receive $524,000 from WV REAP for the demolition of additional dilapidated properties.
  - Brian Bowen, Town Administrator, will be completing his certification to be our Code Enforcement Officer within the next few weeks.
  - SOHO, an organization is interested in placing two licensed social workers to be boots on the ground in Chesapeake to assist with our needs.

- **Adjournment:**
  - Nathan King made a motion to adjourn the Town Hall Meeting, Ron Petty seconded the motion. Voice vote affirmed.

12404 MacCorkle Ave
Chesapeake, WV 25315
Phone: 304-949-1496
Mail: townhall@chesapeakewv.gov
Website: https://chesapeake.wv.gov

Transparency
Respect
Winning

Meeting Minutes - Special Session: Public Hearing Response

CALL TO ORDER: Melissa J. Hill, Mayor at 7:27 pm
ROLL CALL of OFFICERS:

Mayor: Melissa J. Hill – Present
Council-at-Large: David Lloyd – Present
Council Ward 1: Dona Lacy – Present
Council Ward 2: Wes Dillard – Absent
Council Ward 3: Craig Smith - Absent

Recorder: Robin Taylor – Present

Council Ward 1: Ronald Petty - Present
Council Ward 2: Nathan King – Present
Council Ward 3: Katie Miller – Present

- **Approval of Agenda:**
  - David Lloyd made a motion to approve the agenda, seconded by Dona Lacy. Voice vote affirmed.
- **Acknowledgement of Public Hearing:**
  - Motion was made by David Lloyd to acknowledge the public hearing, seconded by Katie Miller. Voice vote affirmed.
- **Discussion of Public Hearing:**
  - Council members were asked to voice what stuck out to them during the public hearing:
    - Surprised how much money was discovered and had not been accounted for.
    - Fleet management/Facilities management – spending money on these much needed repairs.
    - Dona Lacy would like to see town beautification – memorial flags with city logo, new Christmas decorations. It would also be nice if we had something that we could honor the citizens who pass away.
    - Katie Miller stated she would like to see a new community center and possibly a pool.
    - David Lloyd spoke about researching 3-D projectors and does not quite understand why we are paying so much for Lu Technologies.
      - Mayor Hill then discussed the complete package Lu Technologies in bringing to our Town and citizens; stated there is a demo online that anyone can access for additional information.
      - This program has multiple benefits for our citizens:
        - Lifelong learning
        - Emergency Management System
        - Exercise
        - Outdoor events
        - Public Safety
        - Handicap accessible
    - Brian Bowen talked about some findings that directly impact our finances.

12404 MacCorkle Ave
Chesapeake, WV 25315
Phone: 304-949-1496
Mail: townhall@chesapeakewv.gov
Website: https://chesapeake.wv.gov

Transparency
Respect
Winning

- Meeting minutes were found that approved the purchase of generators that were to be used for the pump stations. These generators were purchased, however they are nowhere to be found. Where are they?

- **Questions/Discussion regarding Fiscal Condition and Budget**
  - Mayor Hill spoke about the formation of the Audit Committee at the beginning of our administration. This was done per State Code. This committee was comprised of Mayor Hill, Robin Taylor, Brian Bowen, and Jolinda Perdue.
    - Jolinda Perdue: The amount of paperwork and work is overwhelming. We started scanning everything. It's been a learning process.
    - The audit committee has now received proposals for the audits of the last three fiscal years. These will be scored on Saturday, March 23 and brought to council at the regular meeting March 25.
    - IRS 940 and 941 forms which were delinquent are almost paid up.
    - IRS debt has never been reported to the Auditor's Office.
  - Paul Lavender states that he appreciates everything council is doing.
  - Dona Lacy commends the street department on doing a great job.
  - Mayor Hill explained that we have now began using push-to-talk for our street department to assist with communications to each other during the work day. They will also use these devices to photo document things they find within the Town.
  - Beverly Wright asked if citizens/ organizations are allowed to use Waste Management as their trash service?
    - The Town has an ordinance in place that states that residents have to utilize our trash services. Commercial businesses and churches are exempt from this ordinance.
  - Question by citizen: Has anyone noticed the pile of trash behind the two Modulars in Ward 3?
    - We do not have an updated ordinance to handle the situation legally.
    - The Health Department was called. They do not do that type of work any longer and referred us the the Kanawha Planning Commission. The Kanawha County Planning Commission stated that this had to be handled by the Town.
  - House on 114th was acquired by the Town during the last administration but no money was budgeted for renovations nor demolition.
  - Can we purchase an electronic sign for the front of the Dr. Lisa E. Curry Annex?
    - We are currently pricing, but need specifications in order to obtain the correct quotes and make the purchase.
  - Are we getting more police officers?
    - Mayor Hill acknowledged that Robert Brown, former Chief of Police, resigned effective immediately.
    - We do still have Senior Office Pat McKinney
    - Now that we have hiring policies, we can correctly recruit and hire with the proper procedures. LEPS will help us in advertising for openings.

12404 MacCorkle Ave
Chesapeake, WV 25315
Phone: 304-949-1496
Mail: townhall@chesapeakewv.gov
Website: https://chesapeake.wv.gov

Transparency
Respect
Winning

- James Quesenberry is working on police departmental budget and will present at the upcoming regular meeting.
- Paul Lavender asked if we are still sharing Officer McKinney with other local towns.
  - Yes, Pratt and Glasgow
- Night Force will be useful to train new officers with the night life that we have present in our town.

- **Motion to Approve the Town of Chesapeake Levy and Budget:**
  - A motion was made to table the vote to approve the levy and budget until Monday, March 25, 2024. Motion was seconded by Nathan King. Voice vote affirmed.
- **Adjournment:**
  - Motion was made by Nathan King and seconded by Katie Miller to adjourn the meeting. Voice vote affirmed motion.

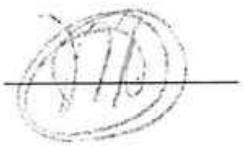
Next Monthly Meeting Date: March 25, 2024
Next Monthly Meeting Time: 6:00 pm
Location: Dr. Lisa E Curry Annex

Town of Chesapeake
12404 MacCorkle Ave
Chesapeake, WV 25315
townhall@chesapeakewv.gov
https://chesapeake.wv.gov
Phone: 304-949-1496

Transparency
Respect
Winning

Town Council Meeting - Special Session Agenda
Date: Thursday, March 21, 2024
Time: 7:00 PM
Location: Dr. Lisa E. Currey Memorial Building Annex

1. **Call to Order**
   - The Special Session of the Town Council will be called to order at [Insert Time] by the Chairperson.
2. **Roll Call**
   - Attendance will be recorded.
3. **Approval of Agenda**
   - Motion to approve the agenda for the Special Session.
4. **Acknowledgment of Public Hearing**
   - Recognition of the Public Hearing held on Thursday, March 21, 2024, regarding the Town of Chesapeake Levy and Budget.
5. **Discussion on Public Hearing**
   - Overview of the proceedings and feedback received during the Public Hearing.
   - Any notable points or concerns raised by citizens will be discussed.
6. **Questions Regarding Fiscal Condition and Budget**
   - Opportunity for Town Council members to ask questions or seek clarification on the presentation of the fiscal condition and the proposed Levy Estimate – Budget Document.
7. **Motion to Approve the Town of Chesapeake Levy and Budget**
   - Motion to approve the proposed Levy Estimate – Budget Document for the upcoming fiscal year based on the presentation and public feedback received during the Public Hearing.
8. **Vote on Motion**
   - A vote will be taken to approve or reject the motion.
9. **Adjournment**
   - The Special Session of the Town Council will be adjourned at the discretion of the Chairperson.

Posted 

12404 MacCorkle Ave
Chesapeake, WV 25315
Phone: 304-949-1496
Mail: townhall@chesapeakewv.gov
Website: https://chesapeake.wv.gov

Transparency
Respect
Winning

Meeting Minutes - Special Session: Public Hearing Response

CALL TO ORDER: Melissa J. Hill, Mayor at 7:27 pm
ROLL CALL of OFFICERS:

Mayor: Melissa J. Hill – Present
Council-at-Large: David Lloyd – Present
Council Ward 1: Dona Lacy – Present
Council Ward 2: Wes Dillard – Absent
Council Ward 3: Craig Smith - Absent

Recorder: Robin Taylor – Present

Council Ward 1: Ronald Petty - Present
Council Ward 2: Nathan King – Present
Council Ward 3: Katie Miller – Present

- **Approval of Agenda:**
  - David Lloyd made a motion to approve the agenda, seconded by Dona Lacy. Voice vote affirmed.
- **Acknowledgement of Public Hearing:**
  - Motion was made by David Lloyd to acknowledge the public hearing, seconded by Katie Miller. Voice vote affirmed.
- **Discussion of Public Hearing:**
  - Council members were asked to voice what stuck out to them during the public hearing:
    - Surprised how much money was discovered and had not been accounted for.
    - Fleet management/Facilities management – spending money on these much needed repairs.
    - Dona Lacy would like to see town beautification – memorial flags with city logo, new Christmas decorations. It would also be nice if we had something that we could honor the citizens who pass away.
    - Katie Miller stated she would like to see a new community center and possibly a pool.
    - David Lloyd spoke about researching 3-D projectors and does not quite understand why we are paying so much for Lu Technologies.
      - Mayor Hill then discussed the complete package Lu Technologies in bringing to our Town and citizens; stated there is a demo online that anyone can access for additional information.
      - This program has multiple benefits for our citizens:
        - Lifelong learning
        - Emergency Management System
        - Exercise
        - Outdoor events
        - Public Safety
        - Handicap accessible
    - Brian Bowen talked about some findings that directly impact our finances.