MUNICIPALITY OF CHESAPEAKE, WEST VIRGINIA
FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025

Account Number		03 FINANCIAL STABILIZATION (RAINY DAY) FUND REVENUE SUMMARY	Budgeted Revenues 2024 - 2025
299		Unassigned Fund Balance	
365		Federal Government Grants	
366		State Government Grants	
367		Other Grants	
368		Contributions/Transfer from Other Entities	
369		Contributions from other Funds	
375		Transfers from General Fund	
380		Interest Earned on Investments	
399		Miscellaneous Revenues	
058		**Totals - Financial Stabilization / Rainy Day Fund Revenues**	-

Account Number	EXPENDITURES	Budgeted Expenditures 2024 - 2025
698	Transfers/Reimbursements	-
699	Contingencies	
	Totals - Financial Stabilization / Rainy Day Expenditur	-

Amount of Financial Stabilization Fund	$	-
Less: 30% of General Fund		360,729
Amount over/under 30% of General Fund Budget	$	360,729

Financial Stabilization is within the allowed 30% of General fund budget

MUNICIPALITY OF CHESAPEAKE, WEST VIRGINIA
BUDGET REVIEW
FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025

Questions to Answer	Answer the Questions Please
Date emailed to West Virginia State Auditor's Office	3/27/2024
OK	
Is the Roster page completed, indicating who to contact for budget information?	Yes
OK	
Have you answered the question on what type of accounting method is used on the Recap and Certification Page?	Yes
OK	
Did the Recording Clerk sign the Recap and Certification and e-mail the scanned document to Auditor's Office?	Yes
(It can also be faxed or mailed, but email is preferred)	
OK	
Does your municipality have a Financial Stabilization or Rainy Day Fund?	No
No, we have no financial stabilization or rainy day fund.	

Below is a review sheet that will check for errors in your budget. If an "ERROR" message appears in column E, a problem may exist on your budget worksheets. Please correct all problems prior to sending in the budget. If you need assistance call 304-627-2415.

This section reviews tabs labeled: Rate & Levy page, Excess Levy, and Bond Levy
Taxes are at or below 103% of prior year taxes
Class 1 levy rate is acceptable.
Class 2 levy rate is acceptable
Class 4 levy rate is acceptable
Levy rate are in a 1:2:4 ratio and are acceptable.
Uncollectable taxes are acceptable.
Discount rate is acceptable
Assessor's valuation is correctly deducted from levy rate
Taxes Levied column adds correctly

MUNICIPALITY OF CHESAPEAKE, WEST VIRGINIA
BUDGET REVIEW
FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025

Questions to Answer	Answer the Questions Please
Date emailed to West Virginia State Auditor's Office	
PLEASE PUT SUBMISSION DATE IN SHADED BOX TO THE RIGHT	
Is the Roster page completed, indicating who to contact for budget information?	Please select
Person to contact for budget information must be indicated on Roster page.	
Have you answered the question on what type of accounting method is used on the Recap and Certification Page?	Please select
The 'Recap & Cert' tab says you use Modified Accrual budgeting. If this is not correct please go to the 'Recap & Cert' tab and correct it in cell K40	
Did the Recording Clerk sign the Recap and Certification and e-mail the scanned document to Auditor's Office?	Please select
(It can also be faxed or mailed, but email is preferred)	
Recording Clerk must sign certification and send to the Auditor's Office	
Does your municipality have a Financial Stabilization or Rainy Day Fund?	Please select
No, we have no financial stabilization or rainy day fund.	

Below is a review sheet that will check for errors in your budget. If an "ERROR" message appears in column E, a problem may exist on your budget worksheets. Please correct all problems prior to sending in the budget. If you need assistance call 304-627-2415.

This section reviews tabs labeled: Rate & Levy page, Excess Levy, and Bond Levy
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Class 1 levy rate is acceptable.
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Class 4 levy rate is acceptable
Levy rate are in a 1:2:4 ratio and are acceptable.
Uncollectable taxes are acceptable.
Discount rate is acceptable
Assessor's valuation is correctly deducted from levy rate
Taxes Levied column adds correctly

MUNICIPALITY OF CHESAPEAKE, WEST VIRGINIA	
BUDGET REVIEW	
FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025	
This Section reviews General Fund information on tabs labeled: GC REV and Expenditures (and compares to Explanations tab)	
Revenues and Expenditues for the General Fund are in Balance.	
Current taxes were properly recorded on Revenue Page	
Prior Year taxes (account 301-02) appear to exceed a reasonable amount - please explain	ERROR
Expenditures and Recap & Cert worksheets agree	
0	
0	
0	
Account's #295 - #299 (Fund balances) are a positive number and are acceptable	
Revenues on the Recap & Cert page match the GF Rev page.	
Account's #295 - #299 Beginning (fund) balances are less than or equal to 25% of Revenues	EXPLAIN
Account # 399 - Miscellaneous revenue is less than 20% of the General Fund	
Budget does include IRP fees	
Gas & Oil included	
At least half of the hotel tax is properly budgeted to Visitors Bureau.	
Remaining Half of the hotel tax is budgeted properly	
Contingencies is 10% or less of total general fund budget	
Regional Council Dues are included	
Gaming Income has been Included	
Video Lottery has been Included	
Park and Recreation revenues are acceptably expended	
The amount expended for Garbage is acceptable	
The amount expended for Police is acceptable	
The amount expended for Fire is acceptable	
The amount expended for Streets is acceptable	
Account #378 has been properly accounted for on the Explanations tab, if applicalbe	
Transfers to Account #369 have been properly included in the chart on the Explanations tab, if applicable	
Reimbursements & Refunds to Account's #381 & #382 have been properly included in the chart on the Explanations tab, if applicable	

MUNICIPALITY OF CHESAPEAKE, WEST VIRGINIA BUDGET REVIEW FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025			
		Miscellaneous Revenues have been properly included in the chart on the Explanations tab, if applicable	
		Contributions/Transfers to Other Funds have been properly included in the chart on the Explanations tab, if applicable	
		Transfers/Reimbursements have been properly included in the chart on the Explanations tab, if applicable	
		Account #806 has been properly explained in the chart on the Explanations tab, if applicable	
		Account #807 has been properly explained in the chart on the Explanations tab, if applicable	
		Account #808 has been properly explained in the chart on the Explanations tab, if applicable	
This section reviews information on the tab labeled: Salary Schedule			
		Melissa Hill, Mayor, salary is correct	
		#REF!	#REF!
		David Lloyd, Council-at-Large, City Council Member, salary is correct	
		Dona Lacy, Council Ward 1, City Council Member, salary is correct	
		Ron Petty, Council Ward 1, City Council Member, salary is correct	
		Wesley Dillard, Council Ward 2, City Council Member, salary is correct	
		Nathan King, Council Ward 2, City Council Member, salary is correct	
		Katie Miller, Council Ward 3, City Council Member, salary is correct	
		William Smith, Council Ward 3, City Council Member, salary is correct	
		Wesley Dillard, Council Ward 2, City Council Member, salary is correct	
		0, City Manager, salary is correct	
		, City Clerk, salary is correct	
		Robin Taylor, City Recorder, salary has changed, if this is an elected position please explain the salary's change	ERROR
		0, City Finance Director, salary is correct	
		0, City Treasurer, salary is correct	
This section reviews Coal Severance Fund information on tabs labeled: Coal Rev and Expenditures			
		Coal Severance Tax Revenue Account # 310 is included	
		Coal Severance Tax Fund is in Balance.	

MUNICIPALITY OF CHESAPEAKE, WEST VIRGINIA BUDGET REVIEW FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025			
		Coal Severance Tax Assigned Fund balance Account # 298 is included	
		Please explain why Coal Assigned Fund Balance is greater than 25% of total budget on Explanations tab	
		Contingencies is 10% or less of total coal severance budget	
This section reviews Financial Stabilization information on tab labeled: Financial Stabilization			
		Financial Stabilization is in Balance.	
		Financial Stabilization balance is less than 30% of total General Fund Budget	
This section reviews reporting of Audit Costs in the budget on tab labeled: Expenditures			
		Audit Costs have been included on Expenditure tab.	
		Expenditure Account related to Audit Cost has been included on Expenditure tab.	
This section reviews contact information in the budget on tab labeled: Roster			
		Email address for budget contact is included	
		Email address for Mayor is included	
		Email address is properly entered	
		Email address is properly entered	
Did you answer the five questions at the top of this page?			

EXPLANATIONS

REVENUES:

Please provide explanation for Contributions from other Funds here:	
Name of fund giving money to general fund	Amount
FY2021 - ARPA - American Recovery Act	146330
County Commission - Mini Grant	7000
Opioid Grant	12246
Flood Donations	10064
	175640

No explanation needed for Municipal Specific Revenues #378	
N/A	N/A
	0

No explanation needed for Reimbursements #381	
N/A	N/A
	0

No explanation needed for Refunds and Rebates #382	
N/A	N/A
	0

REVENUES Continued:

No explanation needed for Miscellaneous Revenues #399	
N/A	N/A
	0

EXPENDITURES:

No explanation needed for Contributions/Transfers to Other Funds #444	
N/A	N/A
	0

No explanation needed for Transfers/Reimbursements #698	
N/A	N/A
	0

No explanation needed for Expenditure #806	
N/A	N/A
	0

EXPENDITURES Continued:

No explanation needed for Expenditure #807	
N/A	N/A
	0

No explanation needed for Expenditure #808	
N/A	N/A
	0

FUND BALANCE:

No explanation needed for General Fund Unassigned Fund Balance #299	
N/A	N/A
Projected funds that will not be expensed this year	266249
Current Year Budget FY2024 Revisions will follow	100
#299 in this Budget will be reconciled at end of Fiscal Year	100
Fund Balance is more than 25% Explain	266449

No explanation needed for General Fund Nonspendable Fund Balance #295	
N/A	N/A
	0

FUND BALANCE Continued:

Please provide explanation for what project or purpose money is being saved toward in Coal Severance Fund Assigned Fund Balance #298 here:	
N/A	N/A
Audit	3074
Aging Programs (Senior Services)	6476
	9550

MUNICIPALITY OF CHESAPEAKE, WEST VIRGINIA
LEVY ORDER AND RATE SHEET
2024 - 2025

The following is a true copy from the record of orders entered by this entity on the 16 day of April, 2024.

SIGNATURE: _____

Municipal Clerk or Recorder

Current Year		**Column E Certificate of Valuation Assessed Value for Tax Purposes**	**Levy Rate/$100**	**Taxes Levied**
Class I				
	Personal Property	$ 0	12.500	$ 0
	Public Utility	0		0
Total Class I		$ 0		$ 0
Class II				
	Real Estate	$ 19,122,230	25.000	$ 47,806
	Personal Property	288,402		721
Total Class II		$ 19,410,632		$ 48,527
Class IV				
	Real Estate	$ 6,951,080	50.000	$ 34,755
	Personal Property	4,380,541		21,903
	Public Utility	3,284,653		16,423
Total Class IV		$ 14,616,274		$ 73,081
Total Value & Projected Revenue		$ **34,026,906**		$ **121,608**
	Less Delinquencies, Exonerations & Uncollectable Taxes		7.50%	9,121
	Less Tax Discounts		2.00%	2,250
	Less Allowance for Tax Increment Financing - see worksheet (Subtracted from regular current expense taxes levied only)			0
Total Projected Property Tax Collection				**110,237**
	Less Assessor Valuation Fund (Subtracted from regular current expense taxes levied only)		**2.00%**	2,205
	Net Amount to be Raised by Levy of Property Taxes For Budget Purposes			$ **108,032**

MUNICIPALITY OF CHESAPEAKE, WEST VIRGINIA
LEVY ORDER AND RATE SHEET SUPPLEMENT
Name of Excess Levy #1
2024 - 2025

The following is a true copy from the record of orders entered by this entity on the 16 day of April, 2024.

If you have an excess levy, go to the excess levy tab and enter it there first, if you do not have an excess levy do not sign this page

SIGNATURE _____

Municipal Clerk or Recorder

	Column E Certificate of Valuation Assessed Value for Tax Purposes	Levy Rate/$100	Taxes Levied
Current Year			
Class I			
Personal Property	$ 0	12.500	$ 0
Public Utility	0		0
Total Class I	$ 0		$ 0
Class II			
Real Estate	$ 19,122,230	25.000	$ 47,806
Personal Property	288,402		721
Total Class II	$ 19,410,632		$ 48,527
Class IV			
Real Estate	$ 6,951,080	50.000	$ 34,755
Personal Property	4,380,541		21,903
Public Utility	3,284,653		16,423
Total Class IV	$ 14,616,274		$ 73,081
Total Value & Projected Rev.	$ 34,026,906		$ 121,608
Less Delinquencies, Exonerations & Uncollectable Taxes		7.50%	9,121
Less Tax Discounts		2.00%	2,250
Net Amount to be Raised by Levy For Budget Purposes:			$ **110,237**

MUNICIPALITY OF CHESAPEAKE, WEST VIRGINIA
LEVY ORDER AND RATE SHEET SUPPLEMENT
Name of Excess Levy #2
2024 - 2025

The following is a true copy from the record of orders entered by this entity on the 16 day of April, 2024.

If you have an excess levy, go to the excess levy tab and enter it there first, if you do not have an excess levy do not sign this page

SIGNATURE _____

Municipal Clerk or Recorder

		Column E Certificate of Valuation Assessed Value for Tax Purposes	Levy Rate/$100	Taxes Levied
Current Year				
Class I				
	Personal Property	$ 0	12.500	$ 0
	Public Utility	0		0
Total Class I		$ 0		$ 0
Class II				
	Real Estate	$ 19,122,230	25.000	$ 47,806
	Personal Property	288,402		721
Total Class II		$ 19,410,632		$ 48,527
Class IV				
	Real Estate	$ 6,951,080	50.000	$ 34,755
	Personal Property	4,380,541		21,903
	Public Utility	3,284,653		16,423
Total Class IV		$ 14,616,274		$ 73,081
Total Value & Projected Rev.		$ 34,026,906		$ 121,608
	Less Delinquencies, Exonerations & Uncollectable Taxes		7.50% ...	9,121
	Less Tax Discounts		2.00% ...	2,250
	Net Amount to be Raised by Levy For Budget Purposes:			$ **110,237**

FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025

LEVY ESTIMATE - BUDGET DOCUMENT

STATE OF WEST VIRGINIA
MUNICIPALITY OF CHESAPEAKE, WEST VIRGINIA

In accordance with Code § 11-8-14, as amended, the Council proceeded to make an estimate of the amounts necessary to be raised by levy of taxes for the current fiscal year, and does determine and estimate the several amounts to be as follows:

The amount due and the amount that will become due and collectible from every source during the fiscal year INCLUDING THE LEVY OF TAXES, is as follows:

REVENUE SOURCE	
Nonspendable Fund Balance	$ -
Restricted Fund Balance	-
Committed Fund Balance	-
Assigned Fund Balance	-
Unassigned Fund Balance	266,449
Property Taxes - Current Expense	108,032
Prior Year Taxes	130,131
Supplemental Taxes	-
Tax Loss Restoration	-
Property Taxes - Excess Levy	-
Property Taxes - Excess Levy	-
Property Taxes - Excess Levy	-
Property Taxes - Bond Levy	-
Tax Penalties, Interest & Publication Fees	-
Gas & Oil Severance Tax	27,293
Excise Tax on Utilities	47,591
Business and Occupation Tax	115,114
Wine & Liquor Tax	250
Animal Control Tax	-
Hotel Occupancy Tax	-
Amusement Tax	-
Insurance Premium Surtax	-
Motor Vehicle Operator's Tax	-
Horse and Dog Racing Tax	-
Sales Tax	-
Fines, Fees & Court Costs	3,001
Parking Violations	-
Regional Jail Operations Partial Reimbursement	-

Licenses			230		
Building Permit Fees			629		
Miscellaneous Permits			160		
Franchise Fees			-		
Inspection, Dilapidated Building, & Vacant Property Fees			-		
IRP Fees (Interstate Registration Plan)			136,535		
Employee Health Insurance Premium Charges			-		
Retirees' Medical Insurance Charges			-		
Retirees' Prescription Insurance Charges			-		
Private Liquor Club Fee			-		
Cemetery Revenues			-		
Dog Pound Fees			-		
Emergency Communication Fee			-		
Emergency Service Fee			-		
Parks & Recreation			-		
Municipal Service Fees			109,569		
Parking Meter Revenues			-		
Off Street Parking			-		
Collection of Delinquent Accounts			-		
Rents, Royalties, and Concessions			2,340		
Airport Revenues			-		
Jail Fees			-		
Special Assessments			-		
Refuse Collection			7,401		
Police Protection Fees			28,318		
Fire Protection Fees			26,024		
Planning Commission Revenue			-		
Landfill / Incinerator Fees			-		
Street Fees			-		
Housing Program Revenues			-		
Civic Center / Coliseum			-		
Floodwall Fees			-		
Charges for Services			-		
Charges to Other Entities			-		
Ambulance Fees			-		
Federal Government Grants			-		
State Government Grants			-		
Other Grants			-		
Contributions from Other Entities			-		
Contributions from other Funds			175,640		

Charges to Other Funds		-
Payment in Lieu of Taxes		-
Federal Payment in Lieu of Taxes		-
Flood Reimbursement		-
Payroll Reimbursements		-
Transfers from Rainy Day Fund		-
Gaming Income		361
Capital Lease Revenues		-
Municipal Specific		-
Gain/Loss on Sale of Fixed Assets		-
Interest Earned on Investments		-
Reimbursements		-
Refunds		-
Sale of Fixed Assets		-
Sale of Materials		-
Commissions		-
Insurance Claims		-
Filing Fees		-
Library Fees		-
Accident Reports		25
Bingo Revenues		-
Recycling Program		1,340
Property Rehabilitation		-
Interest on Special Assessments		-
Confiscated Property, Forfeiture/Seizure		-
Employees Retirement Contribution (Police & Fire)		-
Fair Market Value		-
Video Lottery (LVL)		15,996
Proceeds from Sale of Bonds		-
Miscellaneous Revenues (provide details on 'Explanations' tab)		-
TOTAL ESTIMATED REVENUE (GENERAL FUND)	$	1,202,429
COAL SEVERANCE TAX FUND		
REVENUE SOURCE		
Assigned Fund Balance		$ 6,476
Coal Severance Tax		3,074
Interest Earned on Investment		-
Reimbursements		-
Refunds		-

TOTAL ESTIMATED REVENUE (COAL SEVERANCE FUND)		$ 9,550
	General Fund	Coal Severance Fund
ESTIMATED CURRENT EXPENDITURES		
Economic Development	$ -	$ -
Federal Grants	-	-
State Grants	-	-
Zoning Board	-	-
Consumer Protection	-	-
Civil Service	-	-
Insurance Program (Self Insured)	-	-
Mayor's Office	9,734	-
City Council	9,092	-
Recorder's Office	25,000	-
City Manager's Office	-	-
Treasurer's Office	-	-
Finance Office	-	-
City Clerk's Office	34,320	-
Police Judge's Office	5,000	-
City Attorney	50,000	-
City Auditor	20,000	3,074
Main Street Program	-	-
Engineering	-	-
Community Development (Housing)	-	-
Personnel Office	-	-
Purchasing Department	-	-
Contributions to Comms/Authorities	-	-
Enforcement Agency	-	-
Litigation Reserve	-	-
Rehabilitation of Property	-	-
Acquisition of Property	-	-
Clearance	-	-
Program Planning	-	-
Printing	10,000	-
Other Grants	-	-
Custodial	-	-
Housing Authority	-	-
Regional Development Authority	2,000	-

Building Inspection				25,000			-
Planning & Zoning				-			-
Elections				-			-
Data Processing				-			-
City Hall				459,333			-
Other buildings				-			-
Internal Audit				-			-
Charter Board				-			-
Contributions / Transfers to Other Funds				-			-
Worthless Checks / Bad Debt Expense				-			-
Other Buildings #2				-			-
Employee Wellness				-			-
Electrical Services				5,000			-
Public Works Department				-			-
Public Grounds				15,000			-
Complaint Department				-			-
Local Government Access Channel				-			-
Energy Savings Contract				-			-
Parking				-			-
Market House				-			-
Transfers/Reimbursements				-			-
Contingencies				-			-
Police Department				170,150			-
DARE Grant				-			-
COPS Grants				-			-
Investigative Services & Control				25,000			-
Police-Special Duty				-			-
Regional Jail				-			-
Fire Department				25,000			-
Dog Warden/Humane Society				-			-
Watershed Project				-			-
Ambulance Authority				-			-
Dams & Dredging				-			-
Communication Center/Central Dispatch				-			-
Traffic Engineering				-			-
Civil Defense				-			-
Flood Control/ Soil Conservation				-			-
Fire Hydrants				1,800			-
Emergency Services				-			-
Juvenile Justice Diversion Program				-			-

Drug & Violent Crime Control Grant			-	-
Local Law Enforcement Block Grant			-	-
Local Law Enforcement Block Grant			-	-
Local Law Enforcement Block Grant			-	-
Local Law Enforcement Block Grant			-	-
Local Law Enforcement Block Grant			-	-
Fire Fee Distribution			-	-
Streets and Highways			3,000	-
Street Lights			36,000	-
Signs and Signals			20,000	-
Snow Removal			4,000	-
Central Garage			-	-
Street Construction			-	-
Street Cleaning			10,000	-
Sidewalks			-	-
Airports			-	-
Public Transit			-	-
Port Authority			-	-
Grants - Street and Transportation			-	-
Garbage Department			100,000	-
Landfill/Incinerator Department			50,000	-
Recycling Center			-	-
Local Health Department			-	-
Other Health Program			-	-
Storm Sewer			-	-
Water & Sewer			-	-
Sewer - Source of Supply			-	-
Water - Source of Supply			-	-
Grants - Health and Sanitation			-	-
Parks & Recreation			-	-
Visitors Bureau			-	-
Travel Council			-	-
Fair Associations/Festivals			20,000	-
Swimming Pools			-	-
Community Center			-	-
Arts & Humanities			-	-
Youth Program			-	-
Playgrounds			13,000	-
Museum Commission			-	-
Civic Center - Municipal Auditorium			-	-

Historical Commission				-		-
Civic Promotions				-		-
4-H Camp				-		-
Rails to Trails				-		-
Ice Arena				-		-
Library				-		-
Law Library				-		-
Golf Course				-		-
Stadium				-		-
Grants - Culture and Recreation				-		-
Beautification Programs				20,000		-
Aging Program (Senior Citizens)				10,000		6,476
Cemeteries				-		-
Social Services				-		-
Human Rights / Affirmative Action				-		-
Human Resources				25,000		-
Community Council				-		-
Bingo Expenses				-		-
Grants - Social Services				-		-
Capital Projects - General Government				-		-
Capital Projects - Public Safety				-		-
Capital Projects - Street and Transportation				-		-
Capital Projects - Health and Sanitation				-		-
Capital Projects - Culture and Recreation				-		-
Capital Projects - Social Services				-		-
TOTAL ESTIMATED EXPENDITURES			$	1,202,429	$	9,550

MUNICIPALITY OF CHESAPEAKE, WEST VIRGINIA

Regular Current Expense Levy

FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025

	Certificate of Valuation Assessed Value for Tax Purposes	Levy Rate/$100	Taxes Levied
CLASS I			
Personal Property	$ 0	12.50	$ 0
Public Utility	0		0
Total Class I	$ 0		$ 0
CLASS II			
Real Estate	$ 19,122,230	25.00	$ 47,806
Personal Property	288,402		721
Total Class II	$ 19,410,632		$ 48,527
CLASS IV			
Real Estate	$ 6,951,080	50.00	$ 34,755
Personal Property	4,380,541		21,903
Public Utility	3,284,653		16,423
Total Class IV	$ 14,616,274		$ 73,081
Total Value & Projected Revenue	$ 34,026,906		$ 121,608
Less Delinquencies, Exonerations & Uncollectable Taxes		7.50%	9,121
Less Tax Discounts (use Total Projected Revenue to calculate)		2.00%	2,250
Less Allowance for Tax Increment Financing (if Applicable)			0
Total Projected Property Tax Collection			$ 110,237
Less Assessor Valuation Fund		2.00%	2,205
(Subtracted from regular current expense taxes levied only)			
Net Amount to be Raised by Levy of Property Taxes			$ 108,032

MUNICIPALITY OF CHESAPEAKE, WEST VIRGINIA

Excess Levy/ Levies

FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025

		Certificate of Valuation			
		Assessed Value	Levy		Taxes
		for Tax Purposes	Rate/$100		Levied
CLASS I					
Personal Property	$	0	0.00	$	0
Public Utility		0			0
Total Class I	$	0		$	0
CLASS II					
Real Estate	$	19,122,230	0.00	$	0
Personal Property		288,402			0
Total Class II	$	19,410,632		$	0
CLASS IV					
Real Estate	$	6,951,080	0.00	$	0
Personal Property		4,380,541			0
Public Utility		3,284,653			0
Total Class IV	$	14,616,274		$	0
Total Value & Projected Revenue	$	34,026,906		$	0
Less Delinquencies, Exonerations & Uncollectable Taxes			7.50%		0
Less Tax Discounts (use Total Projected Revenue to calculate)			2.00%		0
Net Amount to be Raised by Levy for Budget Purposes				$	0

MUNICIPALITY OF CHESAPEAKE, WEST VIRGINIA

Excess or Bond Levy

FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025

		Certificate of Valuation Assessed Value for Tax Purposes	Levy Rate/$100		Taxes Levied
CLASS I					
Personal Property	$	0	0.00	$	0
Public Utility		0			0
Total Class I	$	0		$	0
CLASS II					
Real Estate	$	19,122,230	0.00	$	0
Personal Property		288,402			0
Total Class II	$	19,410,632		$	0
CLASS IV					
Real Estate	$	6,951,080	0.00	$	0
Personal Property		4,380,541			0
Public Utility		3,284,653			0
Total Class IV	$	14,616,274		$	0
Total Value & Projected Revenue	$	34,026,906		$	0
Less Delinquencies, Exonerations & Uncollectable Taxes			7.50%		0
Less Tax Discounts (use Total Projected Revenue to calculate)			2.00%		0
Net Amount to be Raised by Levy for Budget Purposes				$	0

STATE OF WEST VIRGINIA

COUNTY OF

MUNICIPALITY OF **CHESAPEAKE**

I, _____, Recording Officer of said municipality, do hereby certify that the foregoing are true copies from the record of the orders made and entered by the council of the said municipality on the ____ day of March, 2024.

(Signature)

(Official Title of Recording Officer)

TOWN OF

Chesapeake WV

INC. 1948

Moving from Transactional to Relational

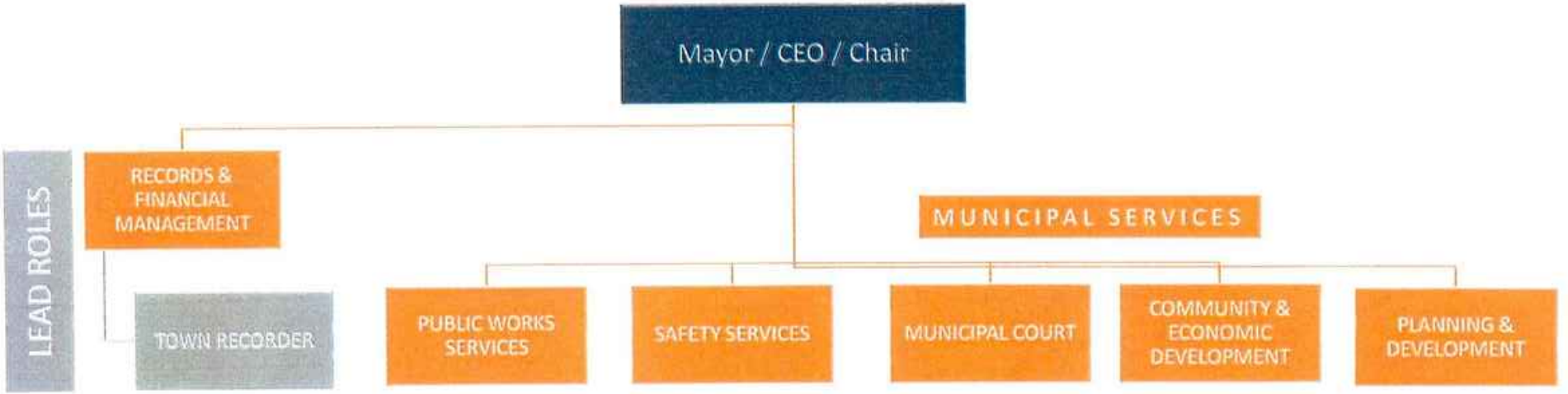
Reactive to Proactive

Manage No Plan Operate Process

REACTIVE NOT PROACTIVE

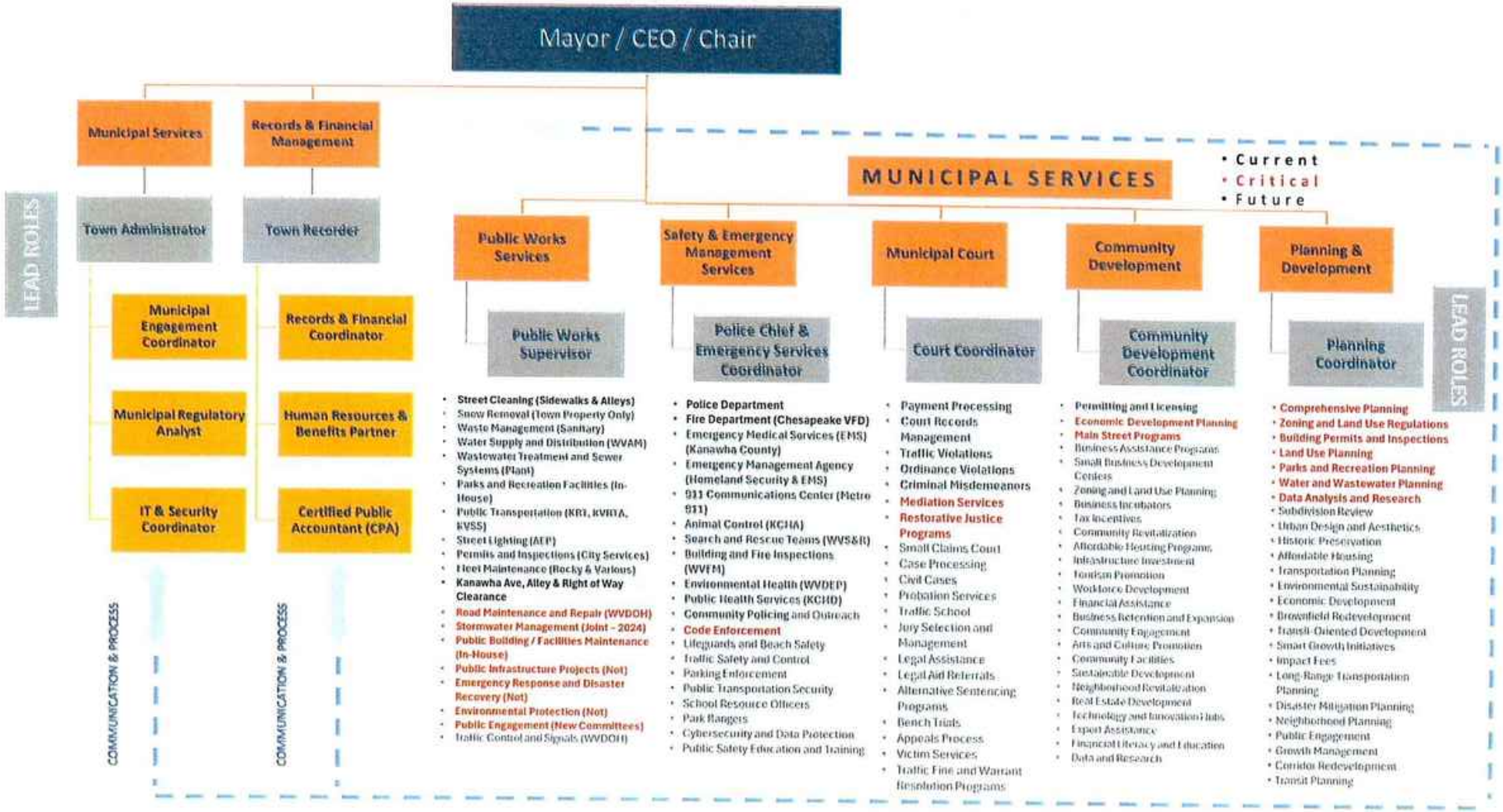


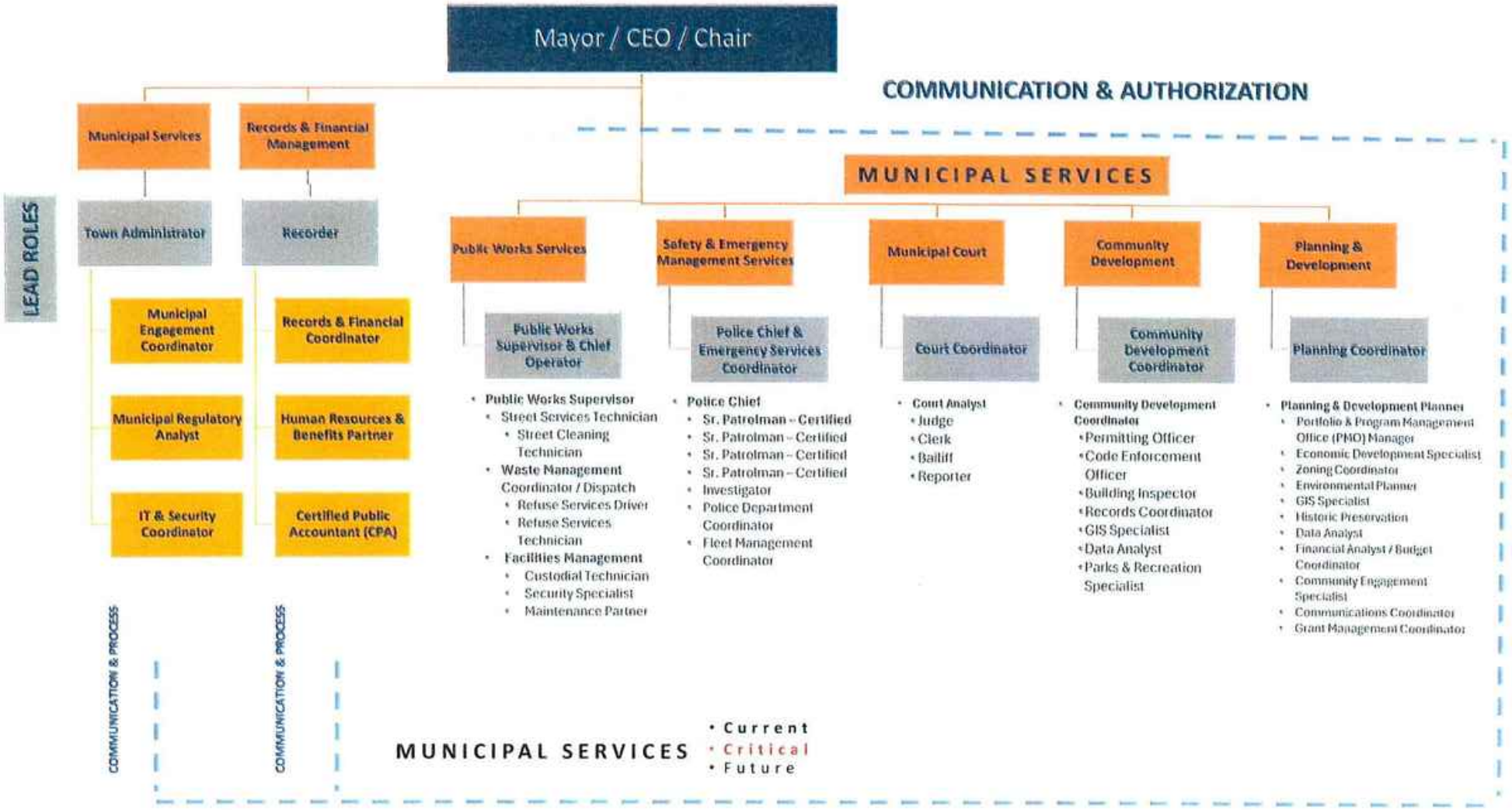
TRANSACTIONAL SERVICES



How to Execute Operations Governing Body




Mayor / CEO / Chair
Municipal Services
Records & Financial Management
Town Administrator
Town Recorder
LEAD ROLES
Municipal Engagement Coordinator
Municipal Regulatory Analyst
IT & Security Coordinator
Records & Financial Coordinator
Human Resources & Benefits Partner
Certified Public Accountant (CPA)
COMMUNICATION & PROCESS
COMMUNICATION & PROCESS
MUNICIPAL SERVICES
• Current
• Critical
• Future
Public Works Services
Safety & Emergency Management Services
Municipal Court
Community Development
Planning & Development
Public Works Supervisor
Police Chief & Emergency Services Coordinator
Court Coordinator
Community Development Coordinator
Planning Coordinator
LEAD ROLES
• Street Cleaning (Sidewalks & Alleys)
• Snow Removal (Town Property Only)
• Waste Management (Sanitary)
• Water Supply and Distribution (WVAM)
• Wastewater Treatment and Sewer Systems (Plant)
• Parks and Recreation Facilities (In-House)
• Public Transportation (KRT, KVRTA, KVSS)
• Street Lighting (AEP)
• Permits and Inspections (City Services)
• Fleet Maintenance (Rocky & Various)
• Kanawha Ave, Alley & Right of Way Clearance
• Road Maintenance and Repair (WVDOH)
• Stormwater Management (Joint - 2024)
• Public Building / Facilities Maintenance (In-House)
• Public Infrastructure Projects (Not)
• Emergency Response and Disaster Recovery (Not)
• Environmental Protection (Not)
• Public Engagement (New Committees)
• Traffic Control and Signals (WVDOH)
• Police Department
• Fire Department (Chesapeake VFD)
• Emergency Medical Services (EMS) (Kanawha County)
• Emergency Management Agency (Homeland Security & EMS)
• 911 Communications Center (Metro 911)
• Animal Control (KCHA)
• Search and Rescue Teams (WVS&R)
• Building and Fire Inspections (WVFM)
• Environmental Health (WVDEP)
• Public Health Services (KCHD)
• Community Policing and Outreach
• Code Enforcement
• Lifeguards and Beach Safety
• Traffic Safety and Control
• Parking Enforcement
• Public Transportation Security
• School Resource Officers
• Park Rangers
• Cybersecurity and Data Protection
• Public Safety Education and Training
• Payment Processing
• Court Records Management
• Traffic Violations
• Ordinance Violations
• Criminal Misdemeanors
• Mediation Services
• Restorative Justice Programs
• Small Claims Court
• Case Processing
• Civil Cases
• Probation Services
• Traffic School
• Jury Selection and Management
• Legal Assistance
• Legal Aid Referrals
• Alternative Sentencing Programs
• Bench Trials
• Appeals Process
• Victim Services
• Traffic Fine and Warrant Resolution Programs
• Permitting and Licensing
• Economic Development Planning
• Main Street Programs
• Business Assistance Programs
• Small Business Development Centers
• Zoning and Land Use Planning
• Business Incubators
• Tax Incentives
• Community Revitalization
• Affordable Housing Programs
• Infrastructure Investment
• Tourism Promotion
• Workforce Development
• Financial Assistance
• Business Retention and Expansion
• Community Engagement
• Arts and Culture Promotion
• Community Facilities
• Sustainable Development
• Neighborhood Revitalization
• Real Estate Development
• Technology and Innovation Hubs
• Export Assistance
• Financial Literacy and Education
• Data and Research
• Comprehensive Planning
• Zoning and Land Use Regulations
• Building Permits and Inspections
• Land Use Planning
• Parks and Recreation Planning
• Water and Wastewater Planning
• Data Analysis and Research
• Subdivision Review
• Urban Design and Aesthetics
• Historic Preservation
• Affordable Housing
• Transportation Planning
• Environmental Sustainability
• Economic Development
• Brownfield Redevelopment
• Transit-Oriented Development
• Smart Growth Initiatives
• Impact Fees
• Long-Range Transportation Planning
• Disaster Mitigation Planning
• Neighborhood Planning
• Public Engagement
• Growth Management
• Corridor Redevelopment
• Transit Planning


Mayor / CEO / Chair
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Municipal Engagement Coordinator
Records & Financial Coordinator
Municipal Regulatory Analyst
Human Resources & Benefits Partner
IT & Security Coordinator
Certified Public Accountant (CPA)
MUNICIPAL SERVICES
Public Works Services
Safety & Emergency Management Services
Municipal Court
Community Development
Planning & Development
Public Works Supervisor & Chief Operator
Police Chief & Emergency Services Coordinator
Court Coordinator
Community Development Coordinator
Planning Coordinator
Public Works Supervisor
Street Services Technician
Street Cleaning Technician
Waste Management Coordinator / Dispatch
Refuse Services Driver
Refuse Services Technician
Facilities Management
Custodial Technician
Security Specialist
Maintenance Partner
Police Chief
Sr. Patrolman – Certified
Sr. Patrolman – Certified
Sr. Patrolman – Certified
Sr. Patrolman – Certified
Investigator
Police Department Coordinator
Fleet Management Coordinator
Court Analyst
Judge
Clerk
Bailiff
Reporter
Community Development Coordinator
Permitting Officer
Code Enforcement Officer
Building Inspector
Records Coordinator
GIS Specialist
Data Analyst
Parks & Recreation Specialist
Planning & Development Planner
Portfolio & Program Management Office (PMO) Manager
Economic Development Specialist
Zoning Coordinator
Environmental Planner
GIS Specialist
Historic Preservation
Data Analyst
Financial Analyst / Budget Coordinator
Community Engagement Specialist
Communications Coordinator
Grant Management Coordinator
COMMUNICATION & PROCESS
COMMUNICATION & PROCESS
MUNICIPAL SERVICES
Current
Critical
Future

Full-time positions

New Roles Budget

Position	Annual Salary
Town Administrator	$50,000
Recorder as Sr. Clerk & Financial Manager	$50,000
Public Works Supervisor	$40,000 (from $35,360)
Municipal Engagement Coordinator	$35,000
Municipal Regulatory Analyst	$40,000
Records & Financial Coordinator	$35,000
Total	**$285,000**

12404 MacCorkle Ave
Chesapeake, WV 25315
Phone: 304-949-1496
Mail: townhall@chesapeakewv.gov
Website: https://chesapeake.wv.gov

Transparency
Respect
Winning

Adopted this 25th of March, 2024.

Governing Body Roster for Signature:

- _____ David Lloyd
- _____ Dona Lacy
- _____ Nathan King
- _____ Katie Miller
- _____ Craig Smith
- _____ Ron Petty
- _____ Wesley Dillard
- _____ Melissa Hill
- _____ Robin Taylor

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Town of Chesapeake (WV)
Fiscal Year Balances

Town of Chesapeake (WV)	End of Fiscal Year - June 30, - - - -			Unassigned Fund Balance Reported & Bank Balances		
WV Auditor's Office - Budget	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**
Unassigned Reported	$ 20,000.00	$ 20,000.00	$ 20,000.00	$ 108,000.00	$ 149,500.00	$ 310,000.00
Account Name		**2020**	**2021**	**2022**	**2023**	**2024**
American Rescue Act				$ 371,995.21	$ 200,739.13	
Bonding Commitment		$ 11,034.37	$ 11,034.37	$ 11,034.37	$ 11,034.37	
Police Fund		$ 1,722.06	$ 1,483.06	$ 9,021.41	$ 18,443.94	
Garbage and Sewage - Dump		$ 17,263.36	$ 54,632.37	$ 52,415.77	$ 63,286.58	
Fire Fee		$ 4,821.99	$ 3,748.38	$ 2,210.15	$ 10,394.89	
General Fund		$ 52,550.14	$ 319,651.28	$ 364,123.85	$ 292,461.17	
Totals - End of Fiscal Year		**$ 87,391.92**	**$ 390,549.46**	**$ 810,800.76**	**$ 596,360.08**	**$ -**
Coal Severance		$ 961.30	$ 3,682.27	$ 8,021.11	$ 6,475.51	
Totals - End of Fiscal Year		$ 88,353.22	$ 394,231.73	$ 818,821.87	$ 602,835.59	$ -
Town of Chesapeake (WV)		**December 2023 - February FY 2024**				
Account Name				**Dec-23**		**Feb-24**
American Rescue Act				$ 149,481.79		$ 149,579.82
Bonding Commitment				$ 11,034.37		$ 11,034.37
Police Fund				$ 28,692.44		$ 32,602.76
Garbage and Sewage - Dump				$ 111,803.15		$ 152,916.67
Fire Fee				$ 19,771.07		$ 23,406.69
General Fund				$ 253,603.69		$ 158,911.51
Opioid						$ 12,246.16
Flood Relief - Donation		Many				$ 2,561.73
Flood Relief - Grant		TC Energy				$ 7,500.00
Mini-Grant		Kanawha County Commission				$ 7,000.00
Totals - End of Fiscal Year				**$ 574,386.51**		**$ 557,759.71**
Coal Severance				$ 9,557.32		$ 10,869.46
Totals - 6 Months - Fiscal Year				**$ 583,943.83**		**$ 568,629.17**

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