12404 MacCorkle Avenue
Chesapeake, WV 25315
Phone: 304-949-1496
Email: townhall@chesapeakewv.gov
Website: https://chesapeake.wv.gov

Transparency
Respect
Winning

Town of Chesapeake, WV
Special Session - Agenda
Day: Thursday, June 13, 2024
Time: 6:00 PM
Location: Dr. Lisa E. Curry Memorial Annex Building

Part One - Administrative Code – 111.07 – Robert's Rules of Order

In accordance with Robert's Rules of Order, the Town of Chesapeake Municipal Meeting is dedicated to addressing official town business and public concerns. Personal matters and individual business are not permitted to be discussed during the meeting to maintain focus on municipal issues and ensure efficient use of time.

Note: All participants are reminded to adhere to this guideline throughout the meeting. For any personal matters, please contact the appropriate town

1. **Call to Order**
   - Mayor's welcome and opening remarks
2. **Roll Call** by Recorder, Debbie Hill
   - ☒ David Lloyd, Council-at-Large
   - ☒ Dona Lacy, Ward 1
   - ☒ Ron Petty, Ward 1
   - ☐ Wesley Dillard, Ward 2
   - ☐ Vacant, Ward 2
   - ☒ Katie Miller, Ward 3
   - ☐ Craig Smith, Ward 3
   - ☒ Debbie Hill, Recorder
   - ☒ Melissa Hill, Mayor

Acknowledge Partners:

- ☒ Brian Bowen, Town Administrator
- ☒ Courtney Spicer, Municipal Engagement Coordinator
- ☐ Beth Minear, Counsel – Sanitary, Property, & Special Projects
- ☐ James Quesenberry, Investigator & Police Department Consultant
- ☐ Sandeep Agarwal, CPA AC
  - Andrew Roberts, Records Management

3. **Prayer & Pledge of Allegiance**
4. **Approval of Agenda**
5. **Approval of Minutes**
   - Special Session Meeting Minutes
6. **Reports – Suspended until Regular**
   - Mayor's Report
   - Code Enforcement Report
   - Recorder & Financial Report
   - Police Department Report
   - Sanitation & Health Report
7. **Old Business**
   - **Discussion** – Fiscal Management Situation
     - 2014-2018 payoff settlement in progress (Discussion – Council will approve payoff agreement before payment.)
     - Ogle & Atkins – Customer Collections (Discussion – Cancel Customer Debts) – Received $12 in the last month
   - **Acknowledge** - Lu Mobile & Uno have arrived – awaiting assembly – Advantage Technology
8. **New Business**
   - **Motion for Ordinances** – 3rd of 3 Reads – Motion to Approve

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- Article 937 – Garbage and Refuse Collection
  - Section 937.04 – Charges for Refuse Service (remains the same)
  - Section 937.05 – Payment of Service Charges (elimination of Police & Fire Fees) - Funds allocated from General Fund
    - Municipal Fee Modification – elimination (Funded in General Fund)
      - Police Fee – $3.33 per month – not used according to plan to date
      - Fire Fee – $3.33 per month – better funded through the general fund for compliance
      - Municipal Fee = Refuse / Garbage Fee - $14.34 per month
- Article 1725 – Demolition
  - Vacating, Closing, Removal, or Demolition of Structures

- **Motion for Adopting** – FY 2024 Budget Revision – Submitted vs. Actual
- **Motion for Approving** – Flood Relief Donation Distribution - $10K = $2K – 5 Homes

9. **Public Comments**
   - Time limit of 3 minutes per speaker – Town Business only
10. **Adjournment**
    - June 24, 2024 – Monthly Meeting

Posted: _____ Date & Time: 6/11/2024 2:13:13 PM

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