12404 MacCorkle Avenue
Chesapeake, WV 25315
Phone: 304-949-1496
Email: townhall@chesapeakewv.gov
Website: https://chesapeake.wv.gov

Transparency
Respect
Winning

City of Chesapeake Sanitary Board
November Meeting
Date: Tuesday, November 19, 2024
Time: 6:00 PM
Location: Dr. Lisa E. Curry Memorial Building Annex
12316 MacCorkle Ave, Chesapeake, WV 25315

1. Call to Order
- **Presiding Officer:** Chair Mayor Melissa J. Hill

2. Roll Call
- **Recorder:** Robin Taylor

3. Pledge of Allegiance

4. Approval of Agenda
- Review and approve the agenda for this Special Session.

5. Approval of Minutes
- Review and approval of meeting minutes from the previous Sanitary Board meeting.

6. Approval of Financials
- Presentation and approval of financial statements, including income statements, balance sheets, and budget reports for the current period.

7. Approval of 5G Engineering Firm

8. Special Business

8.1 Technology Deck Acquisition Approval
- Presentation of the proposal for the acquisition of the Technology Deck to support modernized operations in the Sanitary Board's administration and management systems.
- Discussion on budget allocation, timeline, and vendor selection.
- Board vote for approval.

8.2 Business Permit and Occupational Tax Management Agreement Approval
- Review of the proposed management agreement to streamline the administration of business permits and occupational tax collection as related to Sanitary Board operations.
- Discussion on service provider capabilities, cost, and implementation strategy.
- Board vote for approval.

8.3 Human Resources Training for Governing Body
- Proposal for mandatory HR training for Sanitary Board members and administrative staff.
- Discussion on training topics, including ethics, diversity, workplace safety, and governance best practices.
- Review of training provider options and schedule.
- Board vote for approval.

9. Executive Session (if necessary)
- For discussion of legal, contractual, or personnel matters as permitted by WV State Code.

10. Resolution – Conduct Official Business – Mayor/Chair & Recorder/Treasurer
- For discussion of legal, contractual, or personnel matters as permitted by WV State Code.

11. Public Comment
- For discussion of legal, contractual, or personnel matters as permitted by WV State Code.

12. Adjournment

11/15/2024 8:08 AM

Next Meeting: Monday, December 17, 2024, at 6 PM