Monday

03

Nov 2025

RE: Reschedule - October Town Hall / Council meeting

6:00 PM - 7:00 PM

Town of Chesapeake - Meetings

Dr. Lisa E. Curry Memorial Building - Annex; jgillenwater@chesapeakewv.gov; Dr Lisa E Curry Memorial Building

Agenda

6:00 PM 2 hr

2025/M27-001 | October Town Hall/Council Monthly Meeting

Melissa Hill

Welcome to Monthly Meeting

- For Information

2025/M27-002 | Call to Order

Melissa Hill

Monthly Meeting Call to Order

- For Information

2025/M27-002.1 | Silence & Pledge of Allegiance

Melissa Hill

Silence & Pledge of Allegiance

- For Information

2025/M27-002.2 | Roll Call - Council - Quorum

Jenna Gillenwater

- David Lloyd - Council-at-Large
- Ron Petty - Council - Ward 1
- Dona Lacy - Council - Ward 1
- Wesley Dillard - Council - Ward 2
- Arianna McLaughlin - Council - Ward 2
- Katie Miller - Council - Ward 3
- Craig Smith - Council - Ward 3
- Jenna Gillenwater - Recorder - Sr. Clerk
- Melissa Hill - Mayor

- For Information

2025/M27-002.3 | Meeting Officially Called to Order

Melissa Hill

- For Information

2025/M27-003 | Approval - Agenda & Meeting Minutes

Melissa Hill

- For Information

2025/M27-003.1 | Agenda - Monthly Meeting

Melissa Hill

Council reviews and approves the agenda for regularly scheduled, emergency, or special session meetings.

- For Decision

2025/M27-003.2 | Meeting Minutes

Melissa Hill

Regularly Scheduled Meetings & Special Session Minutes

- For Decision

2025/M27-004 | Financial Records & Reports

Melissa Hill

Review of Financial Records & Reports - September 2025

- For Decision

2025/M27-005 | Partner Introductions

Melissa Hill

Partners & Guests

- For Information

2025/M27-006 | Ongoing Business

Melissa Hill

These issues require continued discussion, follow-up, or action.

- For Information

2025/M27-006.1 | 1989 Agreement - Marmet & Town of Chesapeake (WV)

Administrative Law Judge Decision by December 2025

- For Information

2025/M27-006.2 | Rate Increase - Town of Marmet Plant

Melissa Hill

Rate Increase - Declined - Pending Administrative Law Judge Decision - Payment will be based of FY 2025 Rate Increase

- For Information

2025/M27-006.3 | Sewer Rehabilitation Project - WV DEP Compliance — Melissa Hill

- Removal of outfalls by 2028
- Relocate Lift Stations 1 & 2 and pipes
- Critical Pipe Areas

- For Information

2025/M27-006.4 | WV DLAP — Melissa Hill

- Reporting - Quarterly Reports Submitted
- Ready to Demo- Round 1 Submitted
- Demolition RFP Round 2

- For Information

2025/M27-006.5 | 2001 Ordinance Revision - Municode — Melissa Hill

Final Publishing in December

- For Information

2025/M27-006.6 | Contact - Treasurer — Melissa Hill

First proposal- $140,000 - Declined

- For Information

2025/M27-006.7 | Audit Table - Contract - Forensic Accounting — Melissa Hill

Awaiting Forensic Accounting Review

- Financials - Quickbooks - FY 2020-2023
- Court Room - Dockets & Fines
- Police Department - License Plates

- Police Department - Evidence Room - WV Treasurer's Office - Pending

- For Information

2025/M27-006.8 | FY 2025-2026 - Budget - Approved — Melissa Hill

First Budget Revision in Progress

- For Information

2025/M27-006.9 | Property Donation — Melissa Hill

In Progress

- For Information

2025/M27-006.10 | Playground Compliance — Melissa Hill

Removal of equipment - Ongoing

- For Information

2025/M27-006.11 | 2023 Meeting Minutes — David Lloyd

Per Council-at-Large request

- For Information

2025/M27-007 | New Business — Melissa Hill

October New Business

- For Information

2025/M27-007.1 | Kanawha County Commission - Brownfields & Redevelopment — Melissa Hill

KCC sponsored project for EPA Compliance for properties.

- For Information

2025/M27-007.2 | Upper Kanawha Valley Starting Point - Welcome Back! — Melissa Hill

Lease Agreement - Suspend in exchange for facility enhancement

- For Information

2025/M27-007.3 | Mountains of Hope Outreach — Melissa Hill

Youth sports outreach & community development

- For Information

2025/M27-007.4 | Chesapeake Elementary Food Pantry — Melissa Hill

In need of donations

- For Information

2025/M27-007.5 | WV SB 50 Clarification — Melissa Hill

SB 50 Review, Recommendations, and Timelines.

- For Information

2025/M27-008 | Public Comments — Melissa Hill

Public Comments in municipal meetings must refer to topics discussed in the current meeting.

- For Information

2025/M27-009 | Next Meeting - Town Hall Meeting — Melissa Hill

Monday, November 24, 2025 @ 6PM

- For Information

2025/M27-010 | Next Meeting - City of Chesapeake (WV) Sanitary Board — Melissa Hill

Monday, November 24, 2025 @5 PM

- For Information

2025/M27-011 | Adjournment — Melissa Hill

The official end of the meeting.

- For Information

Minutes

Meeting - Town Hall/Council Monthly Meeting

Town of Chesapeake - Meetings

Date	9/22/2025
Time	6:00 PM - 8:00 PM
Location	Microsoft Teams Meeting; Dr Lisa E Curry Memorial Building
Present	Melissa Hill, Dona Lacy, Ron Petty, David Lloyd, jkelsh@bowlesrice.com
Absent	Dr Lisa E Curry Memorial Building, Jason Kinder, natalie.thomas@bowlesrice.com, Nathaniel Hale, William Bennett, Wes Dillard, Katie Miller, Craig Smith, Arianna McLaughlin
Recorder	Jenna Gillenwater

Agenda

2025/M24-001 - September Town Hall/Council Monthly Meeting

The meeting commenced with a welcome to the September Town Hall/Council Monthly Meeting. The Mayor, Melissa Hill, greeted all attendees and set the tone for the discussions to follow.

2025/M24-002 - Call to Order

The meeting was officially called to order at 6:00 PM. Mayor Melissa Hill requested everyone to rise for a moment of silence, followed by the Pledge of Allegiance. The roll call was conducted, confirming the presence of council members David Lloyd, Ron Petty, Dona Lacy, and Recorder Jenna Gillenwater. Wesley Dillard, Arianna McLaughlin, Katie Miller, and Craig Smith were absent. A quorum was established, and the meeting was declared officially in session.

2025/M24-002.1 - Prayer & Pledge of Allegiance

The meeting commenced with a moment of silence, allowing attendees to either pray or reflect silently. This was followed by the Pledge of Allegiance to the flag of the United States of America.

2025/M24-002.2 - Roll Call- Council - Quorum

A roll call was conducted during the meeting to confirm the presence of council members. The following members were present:

- David Lloyd - Council-at-Large
- Ron Petty - Council - Ward 1
- Dona Lacy - Council - Ward 1
- Jenna Gillenwater - Recorder - Sr. Clerk
- Melissa Hill - Mayor

Wesley Dillard, Arianna McLaughlin, Katie Miller, and Craig Smith were absent. The presence of these members established a quorum, allowing the meeting to proceed officially.

2025/M24-002.3 - Meeting Officially Called to Order

The meeting was officially called to order following the roll call, confirming the presence of a quorum. The Mayor, Melissa Hill, requested everyone to rise for a moment of silence, followed by the Pledge of Allegiance. The roll call confirmed the presence of council members David Lloyd, Ron Petty, Dona Lacy, Recorder Jenna Gillenwater, and Mayor Melissa Hill. Wesley Dillard, Arianna McLaughlin, Katie Miller, and Craig Smith were absent. With a quorum established, the meeting was declared officially in session.

2025/M24-007 - Ongoing Business

The council discussed several ongoing business items requiring continued discussion, follow-up, or action.

- **1989 Agreement - Marmet & Town of Chesapeake (WV)**: Council member Kelch provided an update on the 1989 agreement with Marmet. A hearing was held on August 7, and briefs were filed. The administrative law judge is expected to issue a recommended decision by December 1, with the possibility of an earlier decision by the end of October. The council discussed the importance of reaching a new agreement, given the outdated nature of the 1989 agreement.
- **Rate Increase - Town of Marmet Plant**: The council discussed the rate increase from 41% to 44% of the total cost for sewer services from the Town of Marmet Plant. The increase is under review, and the council is seeking clarification on the data supporting the rate change. The need for transparency and the potential impact on citizens were emphasized.
- **Municode - Ordinance Recodification**: The recodification of ordinances through Municode is in progress. The council expects the process to take an additional two to three months.
- **WV DLAP - Demolition Program**: The council discussed the WV DLAP Demolition Program, with four demolitions slated for October. The remainder of the demolitions are in progress.
- **WV DLAP - Demolition - Round 1 Abatement Contract**: The council approved the awarding of the round 1 abatement contract to Astor Oil Field. The contract amount is $8,300 for the abatement of asbestos in three out of four homes. A motion to approve the contract was made by Ron Petty and seconded by David Lloyd. The motion was carried unanimously.
- **Approve - Demolition - Town of Chesapeake (WV) Grant Program**: The council discussed the grant program for demolition in the Town of Chesapeake. Participants will be evaluated based on a sliding scale to qualify for grant funds. Details of the grant program will be presented at the next meeting.
- **Contract - Treasurer**: The council is continuing to work on contracting a CPA firm for the Treasurer role. An update will be provided at the next meeting.
- **Audit Table - Contract - Forensic Accounting**: The council is awaiting the forensic accounting review, which will cover financials from QuickBooks for FY2020-2023, court room dockets and fines, police department license plates, and the evidence room in collaboration with the WV Treasurer's Office.
- **FY 2025-2026 - Budget Revision - Conditional**: The council continues to follow up on the conditional budget revision for FY 2025-2026. An update from the West Virginia Auditor's Office has been requested.
- **Resolution NO. 20250731-Property Donation**: The council announced the property donation of the bank fraud towing company property. The appraisal has been completed, and the property is valued at $35,000. The council will decide whether to demolish or rehabilitate the building based on further evaluations.

- **Playground Compliance - Abatement**: The council discussed the Playground Guardian evaluation, which identified areas deemed unsafe. The council approved the removal of equipment that does not comply with playground standards. A motion to start the abatement process was made by David Lloyd and seconded by Dona Lacy. The motion was carried unanimously.

2025/M24-007.1 - 1989 Agreement - Marmet & Town of Chesapeake (WV)

Participated: jkelsh@bowlesrice.com

Council member Kelch provided an update on the 1989 agreement with Marmet. A hearing was held on August 7, and briefs were filed. The administrative law judge is expected to issue a recommended decision by December 1, with the possibility of an earlier decision by the end of October. The council discussed the importance of reaching a new agreement, given the outdated nature of the 1989 agreement.

2025/M24-007.2 - Rate Increase - Town of Marmet Plant

Participated: jkelsh@bowlesrice.com

The council discussed the rate increase for sewer services from the Town of Marmet Plant, which has risen from 41% to 44% of the total cost. This increase is currently under review, and the council is seeking clarification on the data supporting the rate change. Emphasis was placed on the need for transparency and understanding the potential impact on citizens.

2025/M24-007.11 - Playground Compliance - Abatement

The council discussed the Playground Guardian evaluation, which identified areas deemed unsafe. The council approved the removal of equipment that does not comply with playground standards. A motion to start the abatement process was made by David Lloyd and seconded by Dona Lacy. The motion was carried unanimously.

2025/M24-008 - New Business

The council addressed new business items for August, focusing on several key areas:

- **Rate Review - Increases**: The council reviewed rate increases for residential waste and sewer waste processing. The residential waste rate increased from $40.00 per ton to $98.10 per ton. The sewer waste processing rate increase for the Marmet Plant went from 41% to 44%, retroactive to July 2025. The legal and treasurer's review of these increases is ongoing.

- **TWN Litigation Opioid - Express Scripts**: The council signed verification for Web Law regarding the opioid litigation against Express Scripts. This is part of the ongoing class action lawsuit involving several municipalities.

2025/M24-008.1 - Rate Review - Increases

The council reviewed proposed rate increases for residential waste and sewer waste processing. The discussion focused on the following key points:

- **Residential Waste - Landfill vs. Container:** The rate for residential waste is proposed to increase from $40.00 per ton to $98.10 per ton. This significant increase was discussed in detail, with considerations on the impact on residents and the necessity for the increase to cover rising operational costs.

- **Sewer Waste Processing - Marmet Plant:** The rate for sewer waste processing at the Marmet Plant is proposed to increase from 41% to 44%, retroactive to July 2025. The council emphasized the importance of transparency and the need for detailed data to support this rate change. The legal and treasurer's review of these increases is ongoing, and further discussions are expected to ensure that all aspects are thoroughly examined before final approval.

2025/M24-008.2 - TWN Litigation Opioid - Express Scripts

The council discussed the ongoing opioid litigation against Express Scripts. As part of this class action lawsuit involving several municipalities, the council signed verification for Web Law. This verification is a crucial step in the litigation process, ensuring that all necessary legal documents are in order and that the town's participation in the lawsuit is properly documented.

2025/M24-009 - Public Comments

Public comments were invited, and citizens were reminded to keep their comments relevant to the topics discussed in the current meeting. David Walker raised concerns about sewer backups and stormwater drainage issues on his property. Ernie King brought up issues of sewer lines and the 1989 Marmet Agreement. The council acknowledged the issues and committed to investigating further.

2025/M24-010 - Next Meeting - City of Chesapeake (WV) Sanitary Board

The next meeting of the City of Chesapeake (WV) Sanitary Board is scheduled for Monday, October 27, 2025, at 5 PM.

Mo...

03

Nov 2025

RE: Reschedule - Special Session - October Town Hall / Council Meeting

6:00 PM - 7:00 PM

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Dr. Lisa E. Curry Memorial Building - Annex; jgillenwater@chesapeakewv.gov; Dr Lisa E Curry Memorial Building

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- Jenna Gillenwater - Recorder - Sr. Clerk
- Melissa Hill - Mayor

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For Information

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2025/M27-003 | Approval - Agenda & Meeting Minutes

- For Information

Melissa Hill

2025/M27-003.1 | Agenda - Monthly Meeting

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- For Decision

Melissa Hill

2025/M27-003.2 | Meeting Minutes

Regularly Scheduled Meetings & Special Session Minutes

- For Decision

Melissa Hill

2025/M27-004 | Financial Records & Reports

Review of Financial Records & Reports - September 2025

- For Decision

Melissa Hill

2025/M27-005 | Partner Introductions

Partners & Guests

- For Information

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2025/M27-006 | Ongoing Business

These issues require continued discussion, follow-up, or action.

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